



Rantoul Township High School

2023/2024

Student Handbook

www.rths193.org
200 S. Sheldon St.
Rantoul, Illinois 61866
(217) 892-2151

Property of: _____

Address: _____

Phone #: _____

In case of emergency, please notify:

Name: _____ Phone #: _____

The information in this book was the best available at press time. Watch for additional information and changes.



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SECTION 1 GENERAL INFORMATION

DISCLAIMER

This handbook represents the most up-to-date information available, but it should not be assumed that this handbook is all inclusive as to cover every situation. These policies/rules are in addition to Board Policy. Situations arising that are not contained herein will be covered by Board Policy, State Statutes/ Illinois School Code, or Administrative Policy. School administration and staff may have to make decisions about situations, not mentioned in this handbook, to maintain a safe and positive learning environment. Any decisions rendered will be made in the best interest of all students.

This handbook is a summary of the school's rules and expectations, and is not a comprehensive statement of school procedures. The handbook may be amended during the year without notice. The Board's comprehensive policy manual is available for public inspection at the District Office, located at:

200 S. Sheldon
Rantoul, IL 61866

WELCOME TO RTHS!

Welcome to the 2023-2024 school year! The staff and administration are excited to meet you and welcome you into our halls. High school is an amazing time in your life. Now is the chance to try new things, meet new friends and experience all that RTHS has to offer you. Parents and students, we are committed to learning more about you and we encourage you to do the same with us. Everyone in this building is here to help. When you have a problem, there is someone here that can help you solve it. Enclosed you will find a lot of information about how things work at RTHS. Although this planner is a good reference, we would like to encourage you to contact us directly with questions. We want your experience with us to be a positive one. Students, we are proud of you already. You can and will do great things, let us be a part of that journey and help you along the way.

BOARD OF EDUCATION

The School Board governs the school district, and is elected by the community. Current School Board members are:

Ann Reale	President
Roger Quinlan	Vice President
Janet Brotherton	Secretary
Jolene Pacunas	Member
Monica Hall	Member
Greg Suits	Member
Stephanie Burnett	Member

ADMINISTRATIVE LEADERSHIP TEAM

The School Board has hired the following administrative staff to operate the school:

Scott Amerio	Superintendent
Todd Wilson	Principal
Megan Anderson	Director of Instructional Programs/ Eagle Academy Principal
Brooke Billings	Assistant Principal of Attendance and Discipline
Tanya Turner	Special Education Coordinator
Rhea Modglin	Dean of Students
Chris Dryer	Athletic Director
Alex Carbajal	School Resource Officer

The school is located at:

200 S. Sheldon St. Rantoul, IL 61866

Phone Number: (217) 892-2151

RTHS MISSION STATEMENT

RTHS exists to prepare students for future success.

RTHS VISION STATEMENT

At RTHS there is a climate of high expectations for success. A collaborative culture exists ensuring students' progress is monitored and communicated to students, parents, community, and one another.

SCHOOL SONG

R.H.S., oh R.H.S., faithful to you we'll be.

All our hopes and all our fears

Will be for you, just you.

RAH! RAH! RAH!

Studious days throughout each year

have kept our hearts aglow,

and until the end, we'll be loyalists and friends

to the school that we love the best

CHA HEE CHA HA, CHA HA HA HA

RANTOUL HIGH SCHOOL,

RAH! RAH! RAH!

SECTION 2 SCHOOL INFORMATION AND PROCEDURES

ASSISTANCE IN SCHOOL

The following indicates the most frequent problems encountered by students and the place where help is obtained.

• COUNSELING CENTER

Class Schedules

Scholarship/Financial Aid

Graduation Requirements

Personal/Class Concerns

Review of Credits

College/Career Information

Summer School

Transcript Requests

Transfer/Withdrawal

• MAIN OFFICE

Absenteeism

Lunch Accounts

Change of Address/Phone #

Insurance / Medical

Locker Problems

Lost and Found

Tardiness

Truancy

Theft

Work Permits

• STUDENT SERVICES (Room 200)

Special Education Coordinator

School Psychologist

Section 504 plans

Crisis Intervention

Speech Services

Referral to Community

Resources/Agencies

Social Workers

Homeless Liaison

Special Education Concerns

Mediation Opportunities

Adult Teen Mentor Program

BUILDING ENTRANCE AND DEPARTURE

Students are permitted in the building at 7:50 AM. No students are allowed in the hallways before 7:50 AM without an appointment with a teacher, to attend an extra-curricular meeting or team practice supervised by a sponsor or coach, or to serve a detention that was previously arranged. Students will be supervised beginning at 7:50 AM by school personnel.

Students are expected to depart the building by 3:00 PM unless participating in an organized activity under the supervision of a faculty member or waiting for a bus arrival.

VISITORS

All visitors, including parents and siblings, are required to enter through the front door of the building and proceed immediately to the main office. Visitors should identify themselves and inform office personnel of their reason for being at school. Photo identification is required for the Raptor Visitor System.

Visitors must sign in, identifying their name, the date and time of arrival, and the classroom or location they are visiting. Approved visitors must take a tag identifying themselves as a guest and place the tag to their outer clothing in a clearly visible location. Visitors are required to proceed immediately to their location in a quiet manner. All visitors must return to the main office and sign out before leaving the school.

Any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

Visitors are expected to abide by all school rules during their time on school property. A visitor who fails to conduct himself or herself in a manner that is appropriate will be asked to leave and may be subject to criminal penalties for trespass and/or disruptive behavior.

No person on school property or at a school event shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate a staff member, board member, sports official or coach, or any other person.
2. Behave in an unsportsmanlike manner or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
4. Damage or threaten to damage another's property.
5. Damage or deface school property.
6. Violate any Illinois law or municipal, local or county ordinance.
7. Smoke or otherwise use tobacco products.
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectable, regardless of when and/or where the use occurred.
10. Use or possess medical cannabis, unless he or she has complied Illinois' Compassionate Use of Medical Cannabis Act and district policies.
11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the board.
13. Operate a motor vehicle: (a) in a risky manner, (b) in excess of 20 miles per hour, or (c) in violation of an authorized district employee's directive.
14. Engage in any risky behavior, including roller-blading, roller-skating, or skateboarding.
15. Violate other district policies or regulations, or a directive from an authorized security officer or district employee.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the district or a school function.

CONFERENCES WITH SCHOOL PERSONNEL

Parents are to schedule conferences with teachers, counselors or administrators in advance at times convenient for both school personnel and parents. Conferences will be scheduled at such times that they do not interrupt or interfere with a teacher's class time. Staff contact information is available on the RTHS website, www.rths193.org

SCHOOL VISITATION RIGHTS

The School Visitation Rights Act permits employed parents/guardians, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as parent-teacher conferences, academic meetings and behavioral meetings. Letters verifying participation in this program are available from the school office upon request.

SCHOOL CLOSING NOTIFICATIONS AND PROCEDURES

In the event it becomes necessary to close the school because of weather conditions or other emergency situations, you may tune in to any one of the following stations for information:

RADIO STATIONS - WILL, WIXY, WDWS, WLRW, WPMX

TELEVISION STATIONS - WCIA (3), WICD (15)

In addition, RTHS utilizes a global calling system to notify parents/guardians of school closings. **Therefore it is vital that contact information is always kept up to date.**

SAFETY DRILL PROCEDURES AND CONDUCT

Safety drills will occur at times established by the school board. Students are required to be silent and shall comply with the directives of school officials during emergency drills. There will be a minimum of three (3) evacuation drills, a minimum of one (1) severe weather (shelter-in-place) drill, a minimum of one (1) law enforcement lockdown drill to address a school shooting incident, and a minimum of one (1) bus evacuation drill each school year. There may be other drills at the direction of the administration. The law enforcement lockdown drill will be announced in advance and a student's parent/guardian may elect to exclude their child from participating in this drill. All other drills will not be preceded by a warning to students.

SEX OFFENDER NOTIFICATION LAW

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except for in the following circumstances as they relate to the individual's child(ren):

1. To attend a conference at the school with school personnel to discuss the progress of their child.
2. To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services.
3. To attend conferences to discuss issues concerning their child such as retention or promotion.

In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the superintendent or school board.

Anytime that a convicted child sex offender is present on school property – including the three reasons above - he/she is responsible for notifying the principal's office upon arrival on school property and upon departure from school property. It is the responsibility of the convicted child sex offender to remain under the direct supervision of a school official at all times he/she is in the presence or vicinity of children.

A violation of this law is a Class 4 felony.

EMPLOYEE CONDUCT STANDARDS

School districts are required to include in their student handbook the District's Employee Code of Professional Conduct. These standards, in part, define appropriate conduct between school employees and students. A copy of these standards can be found on the District's website or requested from the Superintendent's office. It can be found in the Teacher Handbook on the District's website. Visit bit.ly/3MyRG8M to view this code.

AWARENESS AND PREVENTION OF CHILD SEXUAL ABUSE, GROOMING BEHAVIORS, AND BOUNDARY VIOLATIONS

Child sexual abuse, grooming behaviors, and boundary violations harm students, their parent/guardian, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn.

Warning Signs of Child Sexual Abuse

Warning signs of child sexual abuse include the following.

Physical signs:

- Sexually transmitted infections (STIs) or other genital infections
- Signs of trauma to the genital area, such as unexplained bleeding, bruising, or blood on the sheets, underwear, or other clothing
- Unusual weight gain or loss

Behavioral signs:

- Excessive talk about or knowledge of sexual topics
- Keeping secrets
- Not talking as much as usual
- Not wanting to be left alone with certain people or being afraid to be away from primary caregivers
- Regressive behaviors or resuming behaviors that the child had grown out of, such as thumb sucking or bedwetting
- Overly compliant behavior
- Sexual behavior that is inappropriate for the child's age
- Spending an unusual amount of time alone
- Trying to avoid removing clothing to change or bathe

Emotional signs:

- Change in eating habits or unhealthy eating patterns, like loss of appetite or excessive eating
- Signs of depression, such as persistent sadness, lack of energy, changes in sleep or appetite, withdrawing from normal activities, or feeling "down"
- Change in mood or personality, such as increased aggression
- Decrease in confidence or self-image
- Anxiety, excessive worry, or fearfulness
- Increase in unexplained health problems such as stomach aches and headaches
- Loss or decrease in interest in school, activities, and friends
- Nightmares or fear of being alone at night
- Self-harming behaviors or expressing thoughts of suicide or suicidal behavior
- Failing grades
- Drug or alcohol use

Warning Signs of Grooming Behaviors

School and District employees are expected to maintain professional and appropriate relationships with students based upon students' ages, grade levels, and developmental levels.

Prohibited grooming is defined as (i) any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity, (ii) by an employee with direct contact with a student, (iii) that is directed toward or with a student to establish a romantic or sexual relationship with the student.

Examples of grooming behaviors include, but are not limited to, the following behaviors:

- Sexual or romantic invitations to a student
- Dating or soliciting a date from a student
- Engaging in sexualized or romantic dialog with a student
- Making sexually suggestive comments that are directed toward or with a student
- Self-disclosure or physical exposure of a sexual, romantic, or erotic nature
- Sexual, indecent, romantic, or erotic contact with a student
- Failing to respect boundaries or listening when a student says "no"
- Engaging in touching that a student or student's parents/guardians have indicated as unwanted
- Trying to be a student's friend rather than filling an adult role in the student's life
- Failing to maintain age-appropriate relationships with students
- Talking with students about personal problems or relationships
- Spending time alone with a student outside of their role in the student's life or making up excuses to be alone with a student
- Expressing unusual interest in a student's sexual development, such as commenting on sexual characteristics or sexualizing normal behaviors

- Giving a student gifts without occasion or reason
- Spending a lot of time with a student
- Restricting a student's access to other adults

Warning Signs of Boundary Violations

- School and District employees breach employee-student boundaries when they misuse their position of power over a student in a way that compromises the student's health, safety, or general welfare. Examples of boundary violations include:
- Favoring a certain student by inviting the student to "hang out" or by granting special privileges
- Engaging in peer-like behavior with a student
- Discussing personal issues with a student
- Meeting with a student off-campus without parent/guardian knowledge and/or permission
- Dating, requesting, or participating in a private meeting with a student (in person or virtually) outside of a professional role
- Transporting a student in a school or private vehicle without administrative authorization
- Giving gifts, money, or treats to an individual student
- Sending a student on personal errands
- Intervening in a serious student problem instead of referring the student to an appropriately trained professional
- Sexual or romantic invitations toward or from a student
- Taking and using photos/videos of students for non-educational purposes
- Initiating or extending contact with a student beyond the school day in a one-on-one or non-group setting
- Inviting a student to an employee's home
- Adding a student on personal social networking sites as contacts when unrelated to a legitimate educational purpose
- Privately messaging a student
- Maintaining intense eye contact with a student
- Making comments about a student's physical attributes, including excessively flattering comments
- Engaging in sexualized or romantic dialog
- Making sexually suggestive comments directed toward or with a student
- Disclosing confidential information
- Self-disclosure of a sexual, romantic, or erotic nature
- Full frontal hugs
- Invading personal space

If you believe you are a victim of child sexual abuse, grooming behaviors, or boundary violations, or you believe that your child is a victim, you should immediately contact the Building Principal, a school counselor, or another trusted adult employee of the School.

Additional Resources include:

National Sexual Assault Hotline at 800.656.HOPE (4673)

National Sexual Abuse Chatline at online.rainn.org

Illinois Department of Children and Family Services Hotline at 1.800.25.ABUSE (2873)

SURVEYS

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified or who created the survey.

Surveys by Third Parties

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent/guardian may inspect the survey or evaluation, upon their request and within a reasonable time of their request. This applies to every survey: (1) that is created by a person or entity other than a district official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions. Parents who object to disclosure of information concerning their child to a third party may do so in writing to the Building Principal.

Surveys Requesting Personal Information

School officials and staff members will not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the school or district) containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parent/guardian.
2. Mental or psychological problems of the student or the student's family.
3. Behavior or attitudes about sex.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian.
8. Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program.

The student's parent/guardian may: (1) inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or (2) refuse to allow their child to participate in the survey. The school will not penalize any student whose parent/guardian exercised this option.

Instructional Material

A student's parent/guardian may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request.

The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

Prohibition on Selling or Marketing Students' Personal Information

No school official or staff member may market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term *personal information* means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number or (5) driver's license number or State identification card.

Unless otherwise prohibited by law, the above paragraph does not apply: (1) if the student's parent/guardian have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following:

1. College or other postsecondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary schools and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.

5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

Under no circumstances may a school official or staff member provide a student's personal information to a business organization or financial institution that issues credit or debit cards

A parent/guardian who desires to opt their child out of participation in activities provided herein or who desires a copy or access to a survey or any other material described herein may contact the Building Principal.

A complete copy of the District's Student and Family Privacy Rights policy may be obtained from the Superintendent's office or accessed on the District's website.

BUILDING OCCUPANT NOTICE

This notice is to inform building occupants of the locations of Asbestos Containing Materials (ACM). It has been determined by the United States Environmental Protection Agency that asbestos is a potential health hazard, and precautions should be taken to avoid disturbing any ACM.

Each six months, inspections are conducted to determine any change in the condition of the known or assumed asbestos. Any evidence of disturbance or change in condition will be documented as required by law.

Cleaning and maintenance personnel who recognize the danger of asbestos are taking special precautions during their work to properly guard against disturbance of the ACM. Additional measures will be taken when needed to protect the health of building occupants. Materials containing asbestos have been found in the following school buildings: Rantoul Township High School.

INSURANCE

If there is sufficient demand for student insurance for an insurance company to write a policy, the school will offer a student insurance program to each student for a fee that will be determined prior to the start of school each year

PESTICIDE APPLICATION NOTICE

The district maintains a registry of parents/guardians of students who have registered to receive written or telephone notification prior to the application of pesticides to school grounds. To be added to the list, please contact:

Tony Worthington

Director of Maintenance

(217) 892-6133

Notification will be given before application of the pesticide. Prior notice is not required if there is imminent threat to health or property.



SECTION 3 ENROLLMENT AND HEALTH SERVICES

CONDITIONS OF ENROLLMENT

A student may enroll at Rantoul Township High School by presenting evidence of promotion from the eighth grade. Transfer students in good standing from another high school will be admitted.

All students entering Rantoul Township High School for the first time must have physical examinations, proof of guardianship, and proof of residency in the school district. Physical examination forms may be secured from the high school office and RTHS website, if needed. These should be completed by the student's physician and dentist and returned to the high school. In addition, a record of immunizations taken, with dates and other details, and notice of any other health problems is also required to be on file in the office.

A student will not be able to attend school without a physical examination on the form designated by the State. Students new to Rantoul Township High School must furnish a copy of a valid birth certificate.

PHYSICAL EXAMINATION/IMMUNIZATION

New students and ninth graders are required to present proof that they received a physical examination (DHS State of Illinois Certificate of Child Health Examination REV. 11/2015) signed by an Illinois Health care provider (MD, DO, APRN, PA) and a completed immunization records **by the first day of school.** Students transferring from another Illinois school must present copies of their current Illinois health records. Students transferring from out of state will have 30 days to meet all state requirements. ***Sports physicals are NOT accepted for this requirement.***

Failure to comply with the above requirements will result in the student's exclusion from school until the required health forms are presented to the school nurse.

To be compliant with the Illinois Child Health Examination code and be accepted by the school, a high school student's completed physical exam form must include:

Health History, which shall be completed, signed, and dated by the parent or legal guardian of the student. The medical history shall be inclusive as indicated on the form.

Physical Examination, which shall include an evaluation of: height, weight, blood pressure, BMI, Diabetes screening (risk assessment, System review and other evaluations deemed necessary by the examiner. The examiner should list any medication the student takes routinely, diet restrictions/needs, special equipment needed, or other needs, any known allergies, and the physical education and interscholastic sports section marked.

Immunizations, must be verified in writing by a health care provider. All immunization dates (MM/DD/YYYY) must be filled in and the health care provider must sign the immunization record. Public Act 093-0946 (Health examination and immunization)

Our school nurse reviews all student records to assure compliance with the state mandate for immunizations and physical exams. If there are any questions, the nurse will contact you. If you have any questions or problems in meeting the deadline, please contact the school office and the nurse will return your call.

IMMUNIZATIONS

The following immunizations are required for all high school students in accordance with the Illinois School Code and Illinois Department of Public Health

- Diphtheria-Tetanus-Pertussis (DTAP): Three or more doses of DPT or DT with the last dose being a booster on or after 4th birthday.
- Tetanus-diphtheria-pertussis (Tdap): One dose regardless of the intervals since last DTap, DT, or Td.
- Poliomyelitis (OPV or IPV): Primary series of two or three doses, plus one booster after 4th birthday.
- Measles, Mumps, and Rubella (MMR): Two doses: the first dose must be on or after the first birthday and the second dose no less than one month later. Laboratory evidence of immunity is acceptable.
- Hepatitis B Series: Series of three injections. 28 days between first dose and second dose; Two months between second dose and third dose (four months between first dose and third dose). Laboratory evidence of immunity is acceptable.
- Varicella (Chicken Pox): Two doses required, the first dose must be on or after the first birthday and the second dose no less than one month later or must show proof of disease with date, verified by physician. Laboratory evidence of immunity is acceptable.
- **Meningococcal (MCV4, Menveo, Menactra): One dose required for 9th, 10th, and 11th grades. 12th graders are required to show one dose on or after 16th birthday.**

EYE EXAMINATION

Effective in 2008, Illinois law requires **ALL STUDENTS ENROLLING FOR THE FIRST TIME** in an Illinois school to have an eye examination completed by a licensed Ophthalmologist or Optometrist on file by October 15th of the current school year.

DENTAL EXAMS

EFFECTIVE JANUARY 2019, all 9th grade students must present proof of having been examined by a licensed dentist before May 15 of the current school year. Failure to present proof allows the school to hold the student's report card until the student presents: 1) a completed dental examination, or 2) a completed Dental Examination Waiver form, or 3) that a dental examination will take place within 60 days after May 15.

EXEMPTIONS

A student will be exempted from the above requirements for:

1. Religious grounds if the student's parent/guardian presents to the Principal an "Illinois Certificate of Religious Exemption" form signed by both the parent/guardian and their physician;
2. Health examination or immunization requirements on medical grounds if a physician provides written verification;
3. Eye examination requirement if the student's parent/guardian show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist; or
4. Dental examination requirement if the student's parent/guardian show an undue burden or lack of access to a dentist.

In the event of a diagnosed case of a communicable disease the nurse will consult with Champaign-Urbana Health Department to determine the need to exclude students not protected by immunizations, utilizing the most current Illinois Department Public Health Rules and Regulations.

COMMUNICATION OF HEALTH INFORMATION

Health information gathered through screening registration forms, physical exams, oral/written communication by a health care provider or parent/guardian may be shared by the nurse with those individuals (i.e. teachers or other school personnel) who have an educational interest in enhancing the health and safety of the student. This information may be shared via written or electronic communication or by direct personal contact. If you do not wish this information to be shared, please send a written request to the school office by the end of the first week of attendance.

STUDENT MEDICATION

Students should not take medication during school hours or during school-related activities unless it is absolutely necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is absolutely necessary for the student to take a medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication. If additional information or assurances are needed, the Registered Nurse has the professional responsibility to consult with the prescriber to clarify information in the order. The administration and/or Registered Nurse, in consultation with the student's health care provider, shall retain the right to decline to allow a medication to be administered by school staff.

No School District employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed "School Medication Authorization Form" (SMA Form) is submitted by the student's parent/guardian. No School District employee should administer or supervise a student's self-administration of any prescription or non-prescription medication if it is the first time the student has had this dosage of the medication. No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in this policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

SELF-ADMINISTRATION OF MEDICATION

A student may possess and self-administer an epinephrine injector (e.g., EpiPen®) and/or an asthma inhaler or medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a School Medication Authorization Form.

The school district shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the school district and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

Students may self-administer (but not possess on their person) other medications required under a qualified plan, provided the student's parent/guardian has completed and signed a School Medication Authorization Form.

Students who are diabetic may possess and self-administer diabetic testing supplies and insulin if authorized by the student's diabetes care plan, which must be on file with the school.

STUDENTS WITH ASTHMA

Illinois Public Act 099-0843 requires schools to request an Asthma Action Plan (AAP) form parents of students with asthma. The asthma action plan must be written by a doctor, kept on file in the office of the School Nurse, and be updated annually. Students with asthma may possess and self-administer supplies, equipment, and medication, if authorized by the student's asthma action plan, which must be on file with the school.

Students with epilepsy may possess and self-administer supplies, equipment and medication, if authorized by the student's seizure action plan, which must be on file with the school.

Emergency Aid to Students

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

Administration of Medical Cannabis

The Compassionate Use of Medical Cannabis Pilot Program Act allows a *medical cannabis infused product* to be administered to a student by one or more of the following individuals:

1. A parent/guardian of a student who is a minor to register with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child. A designated caregiver may also be another individual other than the student's parent/guardian. Any designated caregiver must be at least 21 years old and is allowed to administer a *medical cannabis infused product* to a child who is a student on the premises of his or her school or on his or her school bus if:
 - a) Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
 - b) Copies of the registry identification cards are provided to the District; and
 - c) That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form - Medical Cannabis*; and
 - d) After administering the product to the student, the designated caregiver immediately removes it from school premises or the school bus.
2. A properly trained school nurse or administrator, who shall be allowed to administer the *medical cannabis infused product* to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus.
3. The student him or herself when the self-administration takes place under the direct supervision of a school nurse or administrator.

Medical cannabis infused product (product) includes oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis is prohibited.

The product may not be administered in a manner that, in the opinion of the District or school, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver, or by a school nurse or administrator, or who self-administers a product under the direct supervision of a school nurse or administrator pursuant to this policy is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

Administration of Undesignated Medications

The school may maintain the following undesignated prescription medications for emergency use: (1) Asthma medication; (2) Epinephrine injectors; (3) Opioid antagonists; and (4) Glucagon. No one, including without limitation, parents/guardians of students, should rely on the school or district for the availability of undesignated medication. This procedure does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s). Upon any administration of an undesignated medication permitted by State law, the Superintendent or designee(s) must ensure all notifications required by State law and administrative procedures occur.

Void Policy

The School District Supply of Undesignated Epinephrine Injectors section of the policy is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors. The Administration of Medical Cannabis section of the policy is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

Undesignated Medication Disclaimers

Upon implementation of this policy, the protections from liability and hold harmless provisions applicable under State law apply. No one, including without limitation, parents/guardians of students, should rely on the District for the availability of undesignated medication. This policy does not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medication(s).

CHRONIC ILLNESS

Rantoul Township High School is committed and dedicated to ensuring the safety and well-being of all our students by identifying those students with chronic health conditions. Those students with chronic illness will have access to the same education as those students without disabilities. Chronic health conditions shall include those with "nut allergies" and/or other food allergies, asthma/allergies, diabetes, seizures, muscular/skeletal disorders, bowel and/or bladder, and including but not limited to other chronic diseases. If their condition requires them to have special instruction for them to benefit educationally or to ensure their health and safety while in school, they will be eligible for accommodation/modifications/interventions of the regular classroom, curriculum, or activity as instructed per their Primary Health Care Provider.

All information regarding student identification, healthcare management, and emergency care shall be safeguarded as personally identifiable information and will be shared on a need to know basis in the coordination of the student's medical and health care management by the school staff.

An Individualized Action Care Plan will be developed specific to the student's condition and in coordination with the instructions provided by the Primary Care Provider.

The development of the Individualized Care Plan is in accordance with specific protocols to:

1. Prevent exposure/episodic reactions
2. Awareness and training for school staff on acute and routine management of the student's chronic health condition, information on signs and symptoms of the student's chronic health condition, medication and administration if needed
3. Emergency protocol for dealing with reactions should they occur.

SUPPORTING STUDENTS WITH LIFE-THREATENING ALLERGIES

The goal of District 193 is to provide a safe environment for all children, including those with life-threatening allergies. Although the risk to students with these allergies in the schools cannot be completely eliminated, it can be greatly reduced. Protecting students with life-threatening allergies is the shared responsibility of families, schools, and the community. Rantoul Township High School District 193 cautions that it is necessary for staff, students, and parents to understand that an all allergen-free environment is impossible to achieve, and to expect it is to harbor a false sense of security. The purpose of the Food Allergy Management plan is to reduce unintended allergic reactions by providing education on allergen avoidance strategies, establishing emergency response procedures, and outlining the responsibilities for the student, families, and the school system.

FOOD ALLERGIES

State law requires our school district to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other applicable federal statutes, state statutes, federal regulations and state rules. If your student has a life-threatening allergy or life-threatening chronic illness, please notify the principal at (217) 892-2151.

Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your student has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the needed supports so that your student can access his or her education as effectively as students without disabilities. Not all students with life-threatening allergies and chronic illnesses may be eligible under Section 504. Our school district also may be able to appropriately meet a student's needs through other means.

(Board Policy 314)

CARE OF STUDENTS WITH DIABETES

If your child has diabetes and requires assistance with managing this condition while at school and school functions, a Diabetes Care Plan must be submitted to the school principal.

Parent/guardians are responsible for and must:

1. Inform the school in a timely manner of any changes which needs to be made to the Diabetes Care Plan on file with the school for their child.
2. Inform the school in a timely manner of any changes to their emergency contact numbers or contact numbers of health care providers.
3. Sign the Diabetes Care Plan, Delegated Care Aide Consent, and Glucagon Authorization Form.
4. Sign Protected Health Information Form (PHI) to consent for designated School District representatives to communicate directly with the health care provider whose instructions are included in the Diabetes Care Plan.

For further information, please contact the school principal at (217) 892-2151.

ACCOMMODATING BREASTFEEDING STUDENTS

Students who choose to breastfeed an infant after returning to school are provided reasonable accommodations. A student who is a nursing mother may take reasonable breaks during the school day to express breast milk or breastfeed her infant. Reasonable accommodations include, but are not limited to:

1. Access to a private and secure room, other than a bathroom, to express breast milk or breastfeed an infant.
2. Permission to bring onto school campus a breast pump or other equipment used to express breast milk.
3. Access to a power source for a breast pump or any other equipment used to express breast milk.
4. Access to a place to store expressed breast milk safely.
5. Reasonable breaks to accommodate the student's need to express breast milk or breastfeed an infant child.
6. The opportunity to make up work missed due to the student's use of reasonable accommodations for breastfeeding.

Complaints regarding violations of this procedure should be made to the District's Complaint Manager or Non-Discrimination Coordinator.

HOME AND HOSPITAL INSTRUCTION

A student whose Illinois health care provider (MD, DO, APRN, PA) determines that he or she will, or is anticipated to be, absent from school for a minimum of 10 days due to a medical condition may be eligible for instruction in the student's home or hospital.

The parent and the student's health care provider (MD, OD, APRN, PA) must fill out the **Medical Certification for Home/Hospital Instruction** form. This form may be obtained from the nurse's office.

Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from a physician, physician assistant, or licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program.

A student who is unable to attend school because of pregnancy will be provided home instruction, correspondence courses, or other courses of instruction before (1) the birth of the child when the student's health care provider (MD, DO, APRN, PA) indicates that she is medically unable to attend regular classroom instruction, and (2) for up to 3 months after the child's birth or a miscarriage.

For information on home or hospital instruction, contact: Mr. Todd Wilson, Principal at 217-892-6160.

VISION SCREENING

During the school year, the nurse will administer a hearing and vision screening to new students to the district (transferred in from another Illinois school) and students with an IEP as mandated. Vision screenings are not required if an eye examination signed by an optometrist or ophthalmologist within the last 12 months is on file with the school. Vision screening is not a substitute for a complete eye and vision evaluation by an eye doctor. Vision screening is not an option. If a vision examination report is not on file at the school for your child, your child in the above mandated groups will be screened. Parents will be notified if the screenings indicate a student should receive a more extensive examination by a physician. This entry in the student handbook constitutes notice to parents and guardians of students in the grades/groups mandated for vision and hearing screenings. (Illinois School Code 27-8.1)

INJURY AT SCHOOL

The Nurse's Office is located on first floor East Wing, Room 111. If a student becomes ill or injured, he/she should report to the Nurse's Office with a Hall Pass. The nurse will decide whether the student should remain in school or be sent home. If the nurse is unavailable, the main office staff will assist the student. A student who becomes ill during school should never spend the period alone in the restroom.

Procedure

1. If you become ill or injured during the school day, report to the Nurse's Office with a Hall Pass from the class you are in or will be missing. Do not come in between classes without a Hall Pass.
2. Sign in and out of the Nurse's Office on the sign-in sheet located in the waiting area.
3. If it is necessary for you to be excused from school, the nurse will contact your parent/guardian. Do not call/text your parent/guardian before reporting to the nurse.
4. No treatment except first aid will be given by the nurse. If additional treatment is required, the nurse will contact parent/guardian to make appropriate arrangements.
5. If the nurse is not available, you are to report directly to the Main Office.
6. All student must sign out in the Main Office before leaving the building.

Remember: It is necessary for office personnel to know where to reach parents at all times either at home or at work. Please contact the school office if any changes occur in your emergency information during the school year.

COMMUNICABLE DISEASES

It is the parent/guardian's responsibility to keep children home when they are ill. If your child has any of the following signs or symptoms, please do not send them to school.

- Red or mattering eyes
- Temperature/fever of 100.0 degrees within the last 24 hours
- Nausea, Vomiting, or Diarrhea within the last 24 hours
- Sore throat
- Swelling around the neck/swollen glands
- Excessive sneezing/coughing
- Earache or drainage from ear
- Dizziness/faintness
- Skin rash/lesion
- Severe pain
- Head lice

Any student who becomes ill or is injured at school must be picked up by a parent/guardian or designated adult unless the school office receives specific instructions from the parent/guardian to do otherwise with the student.

The school will observe recommendations of the Illinois Department of Public Health regarding communicable diseases.

1. Parents are required to notify the school nurse if they suspect their child has a communicable disease.
2. In certain cases, students with a communicable disease may be excluded from school or sent home from school following notification of the parent or guardian.
3. A student excluded because of a communicable disease will be permitted to return to school only when the parent or guardian brings to the school a letter from the student's doctor stating that the student is no longer contagious or at risk of spreading the communicable disease.

The requirements for readmission to school after a contagious disease are listed below. These requirements are subject to change by the State Department of Public Health. If you have questions concerning these or other requirements, you may contact the school nurse through the school.

1. **Fever:** A child should not be sent to school if s/he has an oral temperature of 100 degrees or greater. S/he may return to school when the fever has ceased for 24 hours without the use of Acetaminophen or under the care of a doctor.
2. **Pink Eye:** Students may return to school 24 hours after treatment begins or written approval for readmission to school by physician.
3. **Strep Infection or Scarlet Fever:** May attend 24 hours after antibiotic treatment and fever is absent.
4. **Head Lice:** When a student is identified with head lice, the student is required to follow the treatment instruction.
5. **Ringworm:** May attend 24 hours after treatment begins, unless lesion can be covered.
6. **Rashes:** May require a diagnosis with possible exclusion.
7. **Impetigo:** May attend 24 hours after treatment begins.
8. **Mumps:** Excluded 9 days and until all swelling is gone.
9. **Chicken Pox:** Excluded 8 days after eruption.
10. **Scabies:** May attend after the first scabicide treatment.
11. **Rubella or 3-day measles:** May attend after 7 days after onset of rash. Local school policies may exclude suspects or cases without a physician release.
12. **Whooping Cough:** May attend school 5 days after the start of antibiotic therapy.

HEAD LICE

CHECK REGULARLY-TREAT QUICKLY

Returning to school is a good time to think about checking your child regularly for lice. Unfortunately, cases of head lice may occur in spite of all precautions we take as a school district to prevent an infestation. Fortunately, head lice do not pass any disease or illness. They are not a health hazard but are a social problem and a frustrating nuisance. Head lice can affect children and adults of all socio-economic levels.

If you notice lice in your child's hair, you must report your findings to the school immediately. Your child will need the minimum of one treatment and no live lice present before he/she returns to school. Please begin treatment as soon as possible.

When a case of live lice is identified during the school day, the student's parent will be notified by phone. Parents will have the opportunity to take their child home to start appropriate treatment. Information on lice and treatment options will be sent home with the student. The student may return to school at any point in time following treatment, including same day return. Prior to re-entering the school, the nurse or designated school personnel will reassess the student to determine if they are free of any live lice.

We will do our best to maintain confidentiality in all cases. We also encourage parents to call the school with any questions or concerns.

SCHOOL OPERATIONS DURING A PANDEMIC OR OTHER HEALTH EMERGENCY

A pandemic is a global outbreak of disease. Pandemics happen when a new virus emerges to infect individuals and, because there is little to no pre-existing immunity against the new virus, it spreads sustainably. Your child's school and district play an essential role, along with the local health department and emergency management agencies, in protecting the public's health and safety during a pandemic or other health emergency.

During a pandemic or other health emergency, you will be notified in a timely manner of all changes to the school environment and schedule that impact your child. Please be assured that even if school is not physically in session, it is the goal of the school and district to provide your child with the best educational opportunities possible.

Additionally, please note the following:

1. All decisions regarding changes to the school environment and schedule, including a possible interruption of in-person learning, will be made by the superintendent in consultation with and, if necessary, at the direction of the Governor, Illinois Department of Public Health, local health department, emergency management agencies, and/or Regional Office of Education.
2. Available learning opportunities may include remote and/or blended learning. Blended learning may require your child to attend school on a modified schedule.
3. Students will be expected to participate in blended and remote instruction as required by the school and district. Parents are responsible for assuring the participation of their child. Students who do not participate in blended or remote learning will be considered truant.
4. All school disciplinary rules remain in effect during the interruption of in-person learning. Students are subject to discipline for disrupting the remote learning environment to the same extent that discipline would be imposed for disruption of the traditional classroom.
5. Students and parents will be required to observe all public health and safety measures implemented by the school and district in conjunction with state and local requirements.
6. During a pandemic or other health emergency, the school and district will ensure that educational opportunities are available to all students.
7. School personnel will work closely with students with disabilities and other vulnerable student populations to minimize the impact of any educational disruption.
8. Students who have a compromised immune system, live with an individual with a compromised immune system, or have a medical condition that may impact their ability to attend school during a pandemic or other public health emergency should contact school officials.
9. During a pandemic or other health emergency, teachers and school staff will receive additional training on health and safety measures.
10. In accordance with school district or state mandates, the school may need to conduct a daily health assessment of your child. Parents and students will be notified of the exact assessment procedures if this becomes necessary.
11. Parents should not send their child to school if their child exhibits any symptoms consistent with the pandemic or other health emergency.
12. Please do not hesitate to contact school or district officials if you have any concerns regarding your child's education, health or safety.

SECTION 4 ACADEMIC INFORMATION

FINES, FEES, AND CHARGES: WAIVER OF STUDENT FEES

The school establishes fees and charges to fund certain school activities. Students will not be denied the opportunity to participate in curricular and extracurricular programs of the school district due to the inability of their parent or guardian to pay fees or certain charges. Students whose parent or guardian is unable to afford student fees may receive a fee waiver. A fee waiver applies to all fees related to school, instruction, and extracurricular activities.

Applications for fee waivers may be obtained from the school office and may be submitted by a parent or guardian of a student who has been assessed a fee. As student is eligible for a fee waiver if at least one of the following prerequisites is met:

1. The student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals programs;
2. The student's parent is a veteran or active-duty military personnel with income at or below 200% of the federal poverty line.
3. The student is homeless, as defined by the Mc-Kinney-Vento Homeless Assistance Act.

The building principal will give additional consideration where one or more of the following factors are present:

- An illness in the family;
- Unusual expenses such as fire, flood, storm damage, etc.;
- Unemployment;
- Emergency situations; or
- When one or more of the parents/guardians are involved in a work stoppage.

The building principal will notify the parent/guardian promptly as to whether the fee waiver request has been granted or denied. Questions regarding the fee waiver application process or an appeal of the District's decision to deny a fee waiver should be addressed to the Building Principal.

Pursuant to the Hunger-Free Students' Bill of Rights Act, the school is required to provide a federally reimbursable meal or snack to a student who requests one, regardless of whether the student has the ability to pay for the meal or snack or owes money for earlier meals or snacks. Students may not be provided with an alternative meal or snack and the school is prohibited from publicly identifying or stigmatizing a student who cannot pay for or owes money for a meal or snack.¹

Fines for loss or damage to school property are waived for students who meet certain eligibility guidelines.

STUDENT RECORDS

A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction or by a school employee, regardless of how or where the information is stored, except for certain records kept in a staff member's sole possession; records maintained by law enforcement officers working in the school; video and other electronic recordings (including electronic recordings made on school busses) that are created in part for law enforcement, security, or safety reasons or purposes, though such electronic recordings may become a student record if the content is used for disciplinary or special education purposes regarding a particular student.

The Family Educational Rights and Privacy Act (FERPA) and the Illinois Student Records Act afford parents/guardians and students over 18 years of age ("eligible students") certain rights with respect to the student's school records. They are:

1. The right to inspect and copy the student's education records within 10 business days of the day the District receives a request for access.

The degree of access a student has to his or her records depends on the student's age. Students less than 18 years of age have the right to inspect and copy only their permanent record. Students 18 years of age or older have access and copy rights to both permanent and temporary records. A parent/guardian or student should submit to the building principal a written request that identifies the record(s) he or she wishes to inspect. Within 10 business days, the building principal will make arrangements for access and notify the parent/guardian or student of the time and place where the records may be inspected. In certain circumstances, the District may request an additional 5 business days in which to grant access. The District charges \$.35 per page for copying but no one will be denied their right to copies of their records for inability to pay this cost.

These rights are denied to any person against whom an order of protection has been entered concerning the student.

2. The right to request removal from the student's academic transcript one or more scores received on college entrance examinations.

A parent/guardian or eligible student may ask the District to remove certain scores of college entrance exams from their student's academic transcript. This includes the State assessment that includes a college and career readiness determination. Students often take college entrance examinations multiple times in order to improve their results. Test publishers provide the results from each examination taken to the student's high school. Schools must include each of these scores on the student's transcript, which may result in academic transcripts having multiple scores from a single college entrance exam. A parent/guardian or eligible student may not want certain scores to be sent to postsecondary institutions to which the student applies. To request the removal of these scores from a student's academic transcript, the parent/guardian or eligible student must submit a written request to the building principal.

¹ The Hunger-Free Students' Bill of Rights Act applies to all schools that participate in the United States Department of Agriculture child nutrition program.

3. The right to request the amendment of the student's education records that the parent/guardian or eligible student believes are inaccurate, irrelevant, or improper.

A parent/guardian or eligible student may ask the District to amend a record that is believed to be inaccurate, irrelevant, or improper. Requests should be sent to the building principal and should clearly identify the record the parent/guardian or eligible student wants changed and the specific reason a change is being sought.

If the District decides not to amend the record, the District will notify the parent/guardian or eligible student of the decision and advise him or her of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing.

4. The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA or Illinois School Student Records Act authorizes disclosure without consent.

Disclosure without consent is permitted to school officials with legitimate educational or administrative interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board. A school official may also include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records (such as an attorney, auditor, medical consultant, therapist, or educational technology vendor); or any parent/guardian or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility or contractual obligation with the district.

Upon request, the District discloses education records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or federal law. Before information is released to these individuals, the parents/guardians or eligible student will receive prior written notice of the nature and substance of the information, and an opportunity to inspect, copy, and challenge such records.

Academic grades and references to expulsions or out-of-school suspensions cannot be challenged at the time a student's records are being forwarded to another school to which the student is transferring.

Disclosure is also permitted without consent to: any person for research, statistical reporting or planning, provided that no student or parent/guardian can be identified; to another school district that overlaps attendance boundaries with the District, if the District has entered into an intergovernmental agreement that allows for sharing of student records and information with the other district;² any person named in a court order; appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons; and juvenile authorities when necessary for the discharge of their official duties who request information before adjudication of the student.

5. The right to a copy of any school student record proposed to be destroyed or deleted.

The permanent record is maintained for at least 60 years after the student transfers, graduates, or permanently withdraws. The temporary record is maintained for at least 5 years after the student transfers, graduates, or permanently withdraws. Temporary records that may be of assistance to a student with a disability who graduates or permanently withdraws, may, after 5 years, be transferred to the parent/guardian or to the student, if the student has succeeded to the rights of the parent/guardian. Student temporary records are reviewed every 4 years or upon a student's change in attendance centers, whichever occurs first.

6. The right to prohibit the release of directory information.

Throughout the school year, the District may release directory information regarding students, limited to:

- Name
- Address
- Grade level
- Birth date and place

² For elementary and high school districts only.

- Parent/guardian names, addresses, electronic mail addresses, and telephone numbers
- Photographs, videos, or digital images used for informational or news-related purposes (whether by a media outlet or by the school) of a student participating in school or school-sponsored activities, organizations, and athletics that have appeared in school publications, such as yearbooks, newspapers, or sporting or fine arts programs
- Academic awards, degrees, and honors
- Information in relation to school-sponsored activities, organizations, and athletics
- Major field of study
- Period of attendance in school

Any parent/guardian or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the building principal within 30 days of the date of this notice.

7. The right to request that military recruiters or institutions of higher learning not be granted access to your student's information without your prior written consent.

Federal law requires a secondary school to grant military recruiters and institutions of higher learning, upon their request, access to secondary school students' names, addresses, and telephone numbers, unless the student's parent/guardian, or student who is 18 years of age or older, submits a written request that the information not be released without the prior written consent of the parent/guardian or eligible student. If you wish to exercise this option, notify the building principal.

8. The right contained in this statement: No person may condition the granting or withholding of any right, privilege or benefits or make as a condition of employment, credit, or insurance the securing by any individual of any information from a student's temporary record which such individual may obtain through the exercise of any right secured under State law.

9. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.

The name and address of the Office that administers FERPA is:

U.S. Department of Education
Student Privacy Policy Office
400 Maryland Avenue, SW
Washington DC 20202-8520

STUDENT TEXTBOOKS AND SUPPLIES

Textbooks are furnished to the students for a rental fee. This is to be paid on the day of registration. Students will secure their books from each of their teachers on the first day of class. A complete list of student fees is available on the RTHS website (www.rths193.org) or at the main office upon request. Students who damage or lose textbooks will be required to pay an additional fee for the lost or damaged books. Workbooks and newspaper subscriptions are required in some courses. Students may purchase required workbooks at an additional cost in the Main Office. Certain fees may be waived for students eligible for free or reduced lunch purchases. Contact the Main Office for the necessary forms to qualify for waivers. Students will not be able to take final exams until they have turned in their textbook to the course instructor.

EDUCATION OF CHILDREN WITH DISABILITIES

It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 or the Individuals with Disabilities Education Act are identified, evaluated and provided with appropriate educational services.

The School provides a free appropriate public education in the least restrictive environment and necessary related services to all children with disabilities enrolled in the school. The term "children with disabilities" means children between ages 3 and the day before their 22nd birthday for whom it is determined that special education services are needed, except those children with disabilities who turn 22 years of age during the school year are eligible for special education services through the end of the school year. It is the intent of the school to ensure that students with disabilities are identified, evaluated, and provided with appropriate educational services.

A copy of the publication "Explanation of Procedural Safeguards Available to Parents of Students with Disabilities" may be obtained from the school district office.

Educational opportunities within our curriculum are available to all students without regard to race, color, national origin, sex or handicapping condition. All students, however, must meet the required prerequisites for each course level they wish to schedule. The Superintendent is the District Coordinator whom you may contact concerning any questions relative to compliance with TITLE IX and Ms. Sandy Davis is the District Coordinator whom you may contact concerning any questions relative to compliance with Section 504 of the REHABILITATION ACT OF 1973.

ACCOMMODATING INDIVIDUALS WITH DISABILITIES

Individuals with disabilities will be provided an opportunity to participate in all school-sponsored services, programs, or activities. Individuals with disabilities should notify the superintendent or building principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

RELATED SERVICE LOGS

For a child with an individualized education program (IEP), the school district must create related service logs that record the type of related services administered under the child's IEP and the minutes of each type of related service that has been administered. The school will provide a child's parent/guardian a copy of the related service log at the annual review of the child's IEP and at any other time upon request.

EPSDT MEDICAID PROVIDER NOTICE

This is to inform you that your school district, Rantoul Township High School is an EPSDT Medicaid Provider with Illinois' State Medicaid Agency, Healthcare and Family Services (HES). EPSDT (Early Periodic Screening, Diagnosis and Treatment) is a federal mandate on the States to provide early intervention / prevention services to children, age birth through 18. The services are allied health care services provided by the district's pupil personnel or by allied professionals under contract with the district. As an EPSDT Medicaid Provider, the District is entitled to collect federal Medicaid funds to share in the cost of providing health care services to the children enrolled in the school district.

The allied health care service practitioners include school nurses, speech therapists, psychologists, social workers, physical and occupational therapists, personal health aides, counselors, hearing and vision screeners and special transportation services. These services may be provided to students per his/her IEP (Individual Education Plan) or to students within the standard education program. Both the State and Federal governments mandate the school district provide the above referenced health care services to students based upon screenings / assessments that are completed. The Medicaid claims are filed and processed per the district's contract with a billing service agency and the reimbursement funds received are used to meet the cost of providing these health care services.

The health care services listed on a student's IEP are provided with parental consent and at "no cost" to the parents. This "no cost" provision is in compliance with Public Law 94-142 - "Education of the Handicapped Free and Appropriate Public Education", IDEA - "Individual Disabilities Education Act", PUBLIC Law 100-360 and State of Illinois - State Board of Education mandates. The District, an EPSDT Medicaid Provider, is eligible to claim federal Medicaid funds for the health care services provided to students enrolled in Illinois' Medicaid - All Kids Program.

Medicaid is a governmentally funded program by the State of Illinois and the Federal Government. The Medicaid coverage has no lifetime cap on benefits and does not contain any pre-existing condition clauses or limitations. Eligibility to participate in the State's Medicaid program is based upon a family's income, absence of health insurance or limited coverage per a private health insurance plan. In addition, The District, as an EPSDT Medicaid Provider, serves as an administrative agent for HFS with the responsibility to encourage parents to explore the benefits of Medicaid coverage for their children.

Please go to the HFS Web Site for more information on Medicaid and its Benefits: www2.illinois.gov/hfs/Pages/default.aspx

Please contact Tanya Turner at 217-892-6126 if you have any questions concerning this School District Policy Information.

MEDICAID AND INSURANCE: PARENT CONSENT/STUDENT RECORDS

A school district may use Medicaid payments to assist in paying for the services a special education student receives. To receive Medicaid funding, the school district does not need parent consent provided that the parents are:

- informed that such information is being released by the school, and
- given the opportunity to request the information not be released.

The information the school district provides to the Illinois Department of Healthcare and Family Services ("IHFS") is subject to the Illinois School Student Records Act. This information includes the child's name, the types of services provided, and the dates of services. Such information is the type of directory information that the school may release without parent consent. Notification of the school district's intent to access Medicaid may be included in the district's directory policy information (such as a parent handbook) or they may send parents a letter. The school district must assure that the information provided to the IHFS is covered by the directory information notice given to parents. The district must have written consent from parents in order to use their private insurance.

Services required by an IEP must be provided at no cost to the child's parents, whether they have public or private insurance. Parents shall be notified that the use of their private insurance proceeds to pay for services is voluntary. In the case of a child who is dually insured (through private insurance and Medicaid), a family shall not be required to draw upon private insurance whose use is a prerequisite to billing Medicaid if that use of insurance will result in financial costs to the family.

SERVICE ANIMALS

Service animals such as guide dogs, signal dogs or any other animal individually trained to perform tasks for the benefit of a student with a disability shall be permitted to accompany that student to all school functions, whether in or outside the classroom.

EXEMPTION FROM PHYSICAL EDUCATION REQUIREMENT

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act. The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request. Upon written notice from a student's parent/guardian, a student will be excused from engaging in the physical activity components of physical education during a period of religious fasting.

A student who is eligible for special education may be excused from physical education courses in either of the following situations:

1. He or she (a) is in grades 3-12, (b) his or her IEP requires that special education support and services be provided during physical education time, and (c) the parent/guardian agrees or the IEP team makes the determination; or
2. He or she (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent/guardian documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education will receive that service in accordance with the student's Individualized Education Program.

Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practices Act, prevents his or her participation in the physical education course.

State law prohibits the School District from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District.

DISCIPLINE OF STUDENTS WITH DISABILITIES

Behavioral Interventions

Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The School Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

Discipline of Special Education Students

The District shall comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's *Special Education* rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability.

Isolated Time Out, Time Out, and Physical Restraint

Isolated time out, time out, and physical restraint shall only be used if the student's behavior presents an imminent danger of serious physical harm to the student or others, and other less restrictive and intrusive measures were tried and proven ineffective in stopping it. The School may not use isolated time out, time out, or physical restraint as discipline or punishment, convenience for staff, retaliation, as a substitute for appropriate educational or behavioral support, a routine safety matter, or to prevent property damage in the absence of imminent danger of serious physical harm to the student or others. The use of prone restraint is prohibited.

RTI (RESPONSE TO INTERVENTION)

RtI is a required program for all schools receiving state/federal funds in Illinois. RtI provides students with high quality classroom instruction as well as interventions to meet the needs of all learners. In order to implement RtI effectively student data such as assessment results, grades, attendance, and discipline are reviewed frequently. Teams of school personnel will meet regularly to discuss progress and determine which students will participate in intervention groups.

All students will participate in the core academic and behavior curriculum known as "Tier 1." Many students will also receive supplemental services (tier 2). This means they will spend more time learning a particular skill through specific interventions and accommodations. Tier 2 instruction may be provided by the classroom teacher or a support staff member (school psychologist, social worker, speech therapist, teacher assistant, etc...). Because students will move in and out of groups as they master skills parental permission to participate in groups will not be obtained.

Students who continue to struggle will also receive intensive services (tier 3). This means your child will receive additional small group instruction and interventions targeted to his/her needs. Again, many different school personnel may provide this intervention, including special education personnel.

If your child requires tier 3 interventions, you may be invited to come to a meeting to discuss your child's educational needs. Students who continue to require tier 3 intervention for an extended period of time may be entitled to special education services with parental permission. If a parent requests an evaluation for special education, a meeting will be held to discuss the request. However, a student may not be entitled to special education if they have not received tier 3 intensive intervention.

Students with disabilities who do not qualify for an individualized education program (IEP), as required by the federal Individuals with Disabilities Education Act and the Illinois School Code, may qualify for services under Section 504 of the federal Rehabilitation Act of 1973 if the child (i) has a physical or mental impairment that substantially limits one or more major life activities, (ii) has a record of a physical or mental impairment, or (iii) is regarded as having a physical or mental impairment.

Inquiries regarding the identification, assessment and placement of such children should be directed to:

Megan Anderson

Director of Instructional Programs

217-892-6124

megananderson@rths193.org

RTHS, 200 S. Sheldon St. Rantoul, IL 61866

DISTRICT-WIDE TITLE 1 PARENTAL INVOLVEMENT POLICY

PARENTS RIGHT TO KNOW:

In accordance with ESSA signed into law on October 10, 2015, Rantoul Township High School District 193 is required to notify every parent of a student in a Title I school that you have the right and may request information regarding the professional qualifications of your child's classroom teacher. This information regarding the professional qualifications of your child's classroom teachers including, at a minimum, the following:

1. Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
3. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
4. Whether the child is provided services by paraprofessionals and, if so, their qualifications.

RTHS PARENT-STUDENT COMPACT:

RTHS Responsibilities:

Provide professional development in the areas of intervention and raising student achievement:

- Encourage staff to attend outside training regarding the teaching of core content areas in relation to the state standards.
- Implement the use of common assessment to provide students with a consistent curriculum.
- Insure parents have an up to date record of their student's performance.
- Monitor student performance on standardized measures and common assessments to put into place effective interventions for those who struggle to meet district and state expectations.
- Structure class syllabi around the board approved curriculum as monitored by the Educational Leadership Team and building principal.

Hold parent-teacher conferences during which components of this compact will be discussed as it relates your child's individual achievement:

- Conferences will be held at the beginning of October and at the beginning of March yearly.
- Additional conferences can be scheduled at any time with students, teachers, counselors, the Director of Student Services, Assistant Principals, or any other pertinent staff.

Provide parents with frequent reports on their children's progress:

- Grades, attendance and discipline records can be monitored at the parents' convenience by logging into the Skyward parent portal which can be found on the RTHS website. Information about accessing Skyward will be mailed directly to the parents. Contact the RTHS main office at 892-2151 for additional assistance. Skyward can be accessed via the parent tab on the RTHS website www.rths193.org
- Parents are encouraged to schedule regular meetings with pertinent school personnel regarding student performance.

Provide parents access to staff:

- Staff can be reached by contacting the RTHS main office at 892-2151 or by email which is found at the RTHS website www.rths193.org
- Many staff members also have websites. Check the syllabi for links to teacher websites.

Provide parents opportunities to volunteer, to participate in their child's class, and to observe classroom activities.

- Parent Advisory Ad Hoc Committees
- School Improvement Committee
- Athletic Boosters
- Music Boosters
- Parents interested in volunteering should contact the district office at 892-2151.
- The district asks that on behalf of our teachers; please allow them the courtesy of at least 24 hours notice before observing in a classroom.

We as parents will support our student's learning in the following ways:

- Monitor my child's attendance
- Encourage my child to complete homework
- Participate in decisions relating to my child's education.
- Promote positive use of my child's extracurricular time.
- Stay informed about my child's education and communicate with the school regularly
- Serving on committees when parent input is needed

We as students will share the responsibility to improve our academic achievement and achieve the state's high standards. Specifically, we will:

- Attend school regularly
- Attend classes on time
- Do my homework every day
- Ask for help when I need it
- Accept responsibility for my own actions.
- Communicate with my parents about how school is going
- Give my parents or guardians all notices and information received by me from RTHS.

RTHS DISTRICT 193-PARENT INVOLVEMENT POLICY

PART I. General Expectations

Rantoul Township High School agrees to implement the following statutory requirements:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

Parent involvement means the following:

- RTHS will offer opportunities for parents to be involved in school improvement planning.
- RTHS will adopt the school-parent compact as a component of its Parent Involvement Policy.
- RTHS will incorporate this districtwide parental involvement policy into its school improvement plan and include it in the student handbook.
- RTHS will make school an inviting, easily navigated place for all parents. RTHS will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children.
- All parent input will be included in the state consolidated plan.
- Parents will be able to provide input as to how federal grant funds are spent.
- RTHS will implement training or information sessions for parents. Parents will have the ability to suggest topics and formats for these sessions.
- RTHS will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:
 - a. *Parent support is a key piece of a child's success in school*
 - b. *We encourage parents to be actively involved in their child's experience at RTHS in whatever capacity the parent is comfortable.*
 - c. *Parents are a part of every educational decision including decisions about how the district operates.*
 - d. *the carrying out of other activities, such as those described in section 1118 of the ESSA.*

PART II. RTHS will implement required districtwide parental involvement policy components as follows:

1. RTHS will make the following available on the school website and at the request of any parent or community member:
 - Parent Involvement Policy
 - Parent-Student-School Compact
 - Teacher Qualifications
 - Links to the district report card
 - Links to annual ESSA informational meeting materials

2. ESSA information will be included on the district website, will be included in the handbook that is issued to each student and distributed at the annual meeting.
3. RTHS will use weekly professional development time, staff meetings, parent meetings and administrative meetings to develop improved means of involving parents in educational decisions.
4. As a 9-12 district RTHS does not coordinate with any early intervention programs.
5. Parents will be invited to an annual title 1 meeting to learn about federal funding, how our funding is spent and provide feedback and ideas about how to spend funds. Parents will also be sent a survey via email asking for additional feedback. Efforts will be taken to reduce barriers to participation.
6. RTHS will provide opportunities for parents to ask questions and learn more about:
 - Student performance on local and state standardized assessments
 - State content standards
 - Content area assessment
 - How to monitor your child's progress
 - How to work with educators
 - All other requirements of Part A
7. RTHS will provide parent education sessions if parents would like to know more about:
 - How to assist your student at home with school
 - Federal funding and requirements
 - Raising student achievement
8. Teacher-Parent meetings can be scheduled at any time by request of either the student, teacher or parent. Meetings to discuss the above can be scheduled at any time by parents with the Title 1 Coordinator—Megan Anderson
9. All RTHS staff members are required to contact 5 parents per week at a minimum. The importance of this communication will be discussed at faculty meetings, weekly professional development and as a part of the teacher-evaluation process.
10. RTHS will provide materials in other languages or formats at the request of any parent.

PART III. Adoption

This Districtwide Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children eligible to participate in Title I, Part A programs, as evidenced by Scott Amerio, district Superintendent.

This policy was adopted by the Rantoul Township High School district on July 12, 2010 and will be in effect for the period of the 2019-2020 school year. The school district will distribute this policy to all parents of participating Title I, Part A children on or before October 1 of each subsequent school year.

TEACHER QUALIFICATIONS

Parents/guardians may request information about the qualifications of their student's teachers and paraprofessionals, including:

- Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- Whether the teacher is teaching under an emergency or other provisional status through which State qualification and licensing criteria have been waived;
- Whether the teacher is teaching in a field of discipline of the teacher's certification;
- Whether any instructional aides or paraprofessionals provide services to your student and, if so, their qualifications.

If you would like to receive any of this information, please contact Megan Anderson, Director of Instructional Programs, 217-892-6124.

INSTRUCTIONAL MATERIAL

A student's parent/guardian may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request.

ENGLISH LEARNERS

The school offers opportunities for English Learners to develop high levels in academic attainment in English and to meet the same academic content and student academic achievement standards that all children are expected to attain.

Parents/guardians of English Learners will be informed how they can: (1) be involved in the education of their children, and (2) be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet the challenging State academic standards expected of all students.

For questions related to this program or to express input in the school's English Learners program, contact Cortni McCabe at (217)892-6121.

HOMELESS CHILD'S RIGHT TO EDUCATION

When a child loses permanent housing and becomes a homeless person as defined by law, or when a homeless child changes his or her temporary living arrangements, the parent or guardian of the homeless child has the option of either:

- (1) continuing the child's education in the school of origin for as long as the child remains homeless or, if the child becomes permanently housed, until the end of the academic year during which the housing is acquired; or
- (2) enrolling the child in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

EQUAL EDUCATIONAL OPPORTUNITIES

Equal educational and extracurricular opportunities shall be available for all students without regard to color, race, nationality, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, order of protection status, actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under School Board policy *Use of Buildings and Facilities*. Any student may file a discrimination grievance by using Board policy 2:260, *Uniform Grievance Procedure*.

Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the Regional Superintendent (pursuant to 105 ILCS 5/3-10) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8).

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator. The Superintendent and Building Principal shall use reasonable measures to inform staff members and students of this policy and grievance procedure.

Nondiscrimination Coordinator:

Scott Amerio
200 S. Sheldon
Rantoul, IL 61866
217-892-2151

Complaint Managers:

Todd Wilson	Megan Anderson
200 S. Sheldon	200 S. Sheldon
Rantoul, IL 61866	Rantoul, IL 61866
217-892-2151	217-892-2151

SUICIDE AND DEPRESSION AWARENESS AND PREVENTION

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important goals of the school district.

The school district maintains student and parent resources on suicide and depression awareness and prevention. Much of this information, including a copy of school district's policy, is posted on the school district website. Information can also be obtained from the school office.

HIGH SCHOOL GRADUATION REQUIREMENTS

To graduate from high school, unless otherwise exempted, each student is responsible for:

1. Completing all State mandated graduation requirements listed below.
2. Completing all District graduation requirements that are in addition to State graduation requirements.
3. Passing an examination on patriotism and principles of representative government, proper use of the flag, methods of voting, and the Pledge of Allegiance.
4. Participating in the State assessment required for graduation.

State Mandated Graduation Requirements

- a) Four years of language arts.
- b) Two years of writing intensive courses, one of which must be English and the other of which may be English or any other subject. When applicable, writing-intensive courses may be counted towards the fulfillment of other graduation requirements.
- c) Three years of mathematics, one of which must be Algebra I and one of which must include geometry content and one of which may be an Advanced Placement computer science course.
- d) Two years of science.
- e) Two years of social studies, of which at least one year must be history of the United States or a combination of history of the United States and American government. Within the two years of social studies requirement, one semester of civics is required.
- f) One year chosen from (A) music, (B) art, (C) foreign language, which shall be deemed to include American Sign Language, or (D) vocational education.
- g) One semester of health education.
- h) Physical education classes.
- i) A course covering American patriotism and the principles of representative government, as enunciated in the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois, and the proper use and display of the American flag.
- j) Nine weeks of consumer education.
- k) For students first entering high school in the 2022-23 school year, one year of a course that includes intensive instruction in computer literacy, which may be English, social studies, or any other subject and which may be counted toward the fulfillment of other graduation requirements.

The above requirements do not apply students with disabilities whose course of study is determined by an Individualized Education Program or students who are exempted from participation in certain courses in accordance with State law.

Free Application for Federal Student Aid (FAFSA) Graduation Requirement

As a prerequisite to receiving a high school diploma, the parent or guardian of each student or, if a student is at least 18 years of age or legally emancipated, the student must comply with either of the following:

- (1) File a FAFSA with the United States Department of Education or, if applicable, an application for State financial aid.
- (2) File a waiver indicating that the parent or guardian or, if applicable, the student understands what the FAFSA and application for State financial aid are and has chosen not to file an application.

Upon request, the school will provide a student and his or her parent or guardian any support or assistance necessary to comply with this requirement

A school district may award a high school diploma to a student who is unable to meet this requirement due to extenuating circumstances, as determined by the school district, if (i) the student has met all other graduation requirements, and (ii) the principal attests that the school district has made a good faith effort to assist the student or, if applicable, his or her parent or guardian in filing an application or a waiver.

RANTOUL TOWNSHIP HIGH SCHOOL GRADUATION REQUIREMENTS

- a) One year of Vocational/Technical Coursework.
- b) One year of Fine Arts (Music, Art, Foreign Language)
- c) One semester of Speech.
- d) Class of 2018 must pass one year of Physical Education.
- e) Class of 2019 and beyond must pass two and a half years of Physical Education.

EARLY GRADUATION

A student may elect to graduate upon completion of required course work and satisfaction of graduation credit minimums. In order to graduate prior to eight (8) semesters of high school attendance, the student and parents/guardians must submit a formal request to graduate early to the superintendent. The request for early graduation must include:

1st Semester– Students must meet with their counselor to complete the application. Students must complete the application by the last week of September. Students will be allotted one Eagle Academy class to help them reach the 28.5 credits. If the student needs more than one class, they will need to enroll in a BYU course to earn the extra credit. This means the student must have no less than 24 credits at the start of their senior year. The student will be responsible for paying a fee to enroll in the BYU course. Additional courses must be completed by the end of 1st Quarter.

3rd Quarter– Students must meet with their counselor to complete the application. Students must complete the application by the third week of December. Students must have a minimum of 28 credits at the start of the 3rd quarter in order to graduate in March.

Any student who meets all of the course work requirements and the graduation credit requirements but does not make formal application for early graduate status will not be officially considered a graduate until his/her class graduates after eight (8) semesters.

Early graduates may return for the spring commencement activities provided all the arrangements are made with school authorities prior to early graduation.

REMOTE LEARNING PROGRAM

The remote learning program is available on a limited basis, to students recommended by the district. Students recommended by the district will need to complete an application and do an interview with their parent, counselor, and Eagle Academy staff. Remote learning will run in quarters, which is consistent with the current RTHS academic calendar.

Attendance and Academics:

- Students are expected to be logged on and work on classes daily
- Students will be required to meet with an Eagle Academy staff member at least once per week–this can be in person individually during the remote learning hours (Monday-Friday 12:30-2:30) or online via google meet. Students can meet with staff more than once per week and can schedule that as needed.
- Students who do not engage in coursework or do not comply with the weekly check-in with an Eagle Academy staff member will be required to return to in-person learning when applicable.

Other considerations:

- The RTHS Remote Learning Program is limited in scope. Students do not have access to the full range of courses offered in the in-person program.
- Students that participate in the RTHS Remote Learning Program must be willing and able to work independently on courses. Each student will have a student coordinator as well as the assistance of the Eagle Academy staff but courses will be primarily self-guided.

EAGLE ACADEMY

Eagle Academy is a credit recovery program that provides students an opportunity to become credit current by completing additional coursework. Students in the program have access to flexible scheduling, one-on-one tutoring, computer-based learning, and independently paced courses. The teacher taught classes are all a semester in a quarter. To be considered for the program a student must submit an application and complete an interview.

EAGLE ACADEMY ACADEMIC REQUIREMENTS:

- All students must complete the same number of credits and the same course work as any RTHS student. When they complete this course work they will graduate with an RTHS diploma. This program cannot be used to graduate ahead of a student's class.
- A student can return to RTHS at any time, this program is a CHOICE.
- Students earn credits through on-line courses, vocational work, independent P.E., independent study courses, and on-site teacher taught classes.

EAGLE ACADEMY ATTENDANCE REQUIREMENTS:

- You need to call Eagle Academy, 892-6111, if you are going to be absent.

EAGLE ACADEMY THREE STRIKE RULE:

- Students will receive a strike and be sent home for the day if they violate a rule. If a student receives three strikes, they will be dropped from Eagle Academy and can choose to reenroll at RTHS.

EAGLE ACADEMY IMMEDIATE TERMINATION:

- Use of violence, force, coercion or threats toward other students or school personnel.
- Use of, being in the possession of, or under the influence of unauthorized medication, drugs or alcohol.
- Knowingly possessing or handling a weapon on Eagle Academy/RTHS school grounds or at a school-sponsored activity.
- Once a student is terminated at Eagle Academy, they are not eligible to reapply for the program.

CREDIT FOR PROFICIENCY, NON-DISTRICT EXPERIENCES, COURSE SUBSTITUTIONS AND ACCELERATED PLACEMENT

Credit for Non-District Experiences

A student may receive high school credit for successfully completing any of the listed courses or experiences even when it is not offered in or sponsored by the District:

1. Distance learning course, including a correspondence, virtual, or online course.
2. Courses in an accredited foreign exchange program.
3. Summer school or community college courses.
4. College or high school courses offering dual credit at both the college and high school level.,
5. Foreign language courses taken in an ethnic school program approved by the Illinois State Board of Education.
6. Work-related training at manufacturing facilities or agencies in a Tech Prep Program.
7. Credit earned in a Vocational Academy.

Students must receive pre-approval from the building principal or designee to receive credit for any non-District course or experience. The building principal or designee will determine the amount of credit and whether a proficiency examination is required before the credit is awarded. Students assume responsibility for any fees, tuition, supplies, and other expenses. Students are responsible for (1) providing documents or transcripts that demonstrate successful completion of the experience, and (2) taking a proficiency examination, if requested. The building principal or designee shall determine which, if any, non-District courses or experiences, will count toward a student's grade point average, class rank, and eligibility for athletic and extracurricular activities.

Students who do not otherwise meet a community college's academic eligibility to enroll in a dual credit course taught at the high school may enroll in the dual credit course, but only for high school credit.

Proficiency Credit

Proficiency credit is available in limited subjects where a student demonstrates competency. Contact the building principal for details.

Substitutions for Required Courses

Vocational or technical education. A student in grades 9-12 may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing related vocational or technical education courses if:

1. The building principal approves the substitution and the vocational or technical education course is completely described in curriculum material along with its relationship to the required course; and
2. The student's parent/guardian requests and approves the substitution in writing on forms provided by the District.

Registered Apprenticeship Program. A student in grades 9-12 who is 16 years or older may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing a registered apprenticeship program listed by the school district. Students may find a registered, but not listed, apprenticeship program with a business or organization if a registered apprenticeship program is not offered in the school district.

Advanced placement computer science. The advanced placement computer science course is equivalent to a high school mathematics course. A student in grades 9-12 may substitute the advanced placement computer science course for one year of mathematics. The transcript of a student who completes the advanced placement computer science course will state that it qualifies as a mathematics-based, quantitative course.

Volunteer service credit. A student participating in the District's Volunteer Service Credit Program, if any, may earn credit toward graduation for the performance of community service. The amount of credit given for program participation shall not exceed that given for completion of one semester of language arts, math, science, or social studies.

Accelerated Placement

The District provides for an Accelerated Placement Program (APP) for qualified students. It provides students with an educational setting with curriculum options that are usually reserved for students who are older or in higher grades than the student. Accelerated placement includes but may not be limited to: early entrance to kindergarten or first grade, accelerating a student in a single subject and grade acceleration. Participation is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted or talented.

By the fall of 2023, for each student who meets or exceeds State standards in English language arts, mathematics, or science on a State assessment, the school district is required by State law to automatically enroll the student in the following school year in the next most rigorous level of advanced coursework offered by the high school as follows:

- a) A student who meets or exceeds State standards in English language arts shall be automatically enrolled into the next most rigorous level of advanced coursework in English, social studies, humanities, or related subjects.
- b) A student who meets or exceeds State standards in mathematics shall be automatically enrolled into the next most rigorous level of advanced coursework in mathematics.
- c) A student who meets or exceeds State standards in science shall be automatically enrolled into the next most rigorous level of advanced coursework in science.

CREDIT FOR ALTERNATIVE COURSES AND PROGRAMS, AND COURSE SUBSTITUTIONS

Correspondence Courses

A student enrolled in a correspondence course may receive high school credit for work completed, provided:

1. The course is given by an institution accredited by the North Central Association of Colleges and Secondary Schools;
2. The student is a fourth or fifth year senior;
3. The student assumes responsibility for all fees; and
4. The building principal approves the course in advance.

A maximum of 6 units of credit may be counted toward the requirements for a student's high school graduation.

Summer School and Independent Study

A student will receive high school credit for successfully completing: (1) any course given by an institution accredited by the North Central Association of Colleges and Secondary Schools.

Eagle Academy

Eagle Academy is a credit recovery program that provides students an opportunity to become credit-current by completing additional coursework. Students in the program have access to flexible scheduling, one-on-one tutoring, computer-based learning, and independently paced courses. The teacher taught classes are all a semester in a quarter. To be considered for the program a student must submit an application and complete an interview.

IN-CLASS EXAMINATIONS

In-class examinations will consist of three types: (1) Unit type exams may be given prior to or at the end of nine weeks work, (2) Semester exams covering classroom work or (3) Periodic exams other than those already mentioned may be given by each teacher as deemed necessary. Except for unusual reasons, no teacher will be permitted to release students from the classroom area during the examination period.

STANDARDIZED TESTING

Students and parents/guardians should be aware that students in grades 9-12 will take standardized tests in the spring. Parents are encouraged to cooperate in preparing students for the standardized testing, because the quality of the education the school can provide is partially dependent upon the school's ability to continue to prove its success in the state's standardized tests. Parents can assist their students achieve their best performance by doing the following:

1. Encourage students to work hard and study throughout the year;
2. Ensure students get a good night's sleep the night before exams;
3. Ensure students eat well the morning of the exam, particularly ensuring they eat sufficient protein;
4. Remind and emphasize for students the importance of good performance on standardized testing;
5. Ensure students are on time and prepared for tests, with appropriate materials;
6. Teach students the importance of honesty and ethics during the performance of these and other tests;
7. Encourage students to relax on testing day.

PHYSICAL EDUCATION

1. School administration should be notified in writing by a physician if a student has a medical problem that affects his/her ability to participate in class.
2. Medically exempt students will be required to complete an alternative assignment for credit if they are not able to participate.
3. Students must be dressed every day in the required uniform. See PE Dress Policy below. Purple, yellow, white, grey, or black apparel are preferred.
4. Students are required to lock up their valuables in a locker provided to them by the PE department. Money and valuables are not to be left in the lockers. **The school is not responsible for any item (including money) lost from any locker. Students are not allowed to share lockers for any reason.**
5. Students will be required to use a school-issued lock. The lock will be distributed on the 1st day of class.
6. If a student decides not to change he/she will need to remain in the designated area while others get dressed.
7. Clothes worn to school are not considered a PE uniform.
8. Students should carry their uniform to class and away from class, or keep them in their assigned locker. Students should dress for class each day for hygiene purposes.
9. Students must change in the designated areas, locker rooms and restrooms.
10. Students are allowed to make up a no dress provided they finish the no dress day in good standing with the teacher.
11. Make-ups are to be scheduled with student's teacher.

OTHER PROTOCOLS

- Class will be dismissed to the locker room 3 minutes before the bell rings.
- The teacher will have the option to go outside for the class period provided the temperature is at least 40 degrees.
- When traveling to other areas outside of school, the crosswalk(s) must be used.

MAKE-UP WORK

If a student's absence is excused or if a student is suspended from school, he/she will be permitted to make up all missed work, including homework and tests, for equivalent academic credit. Students who are unexcused from school will not be allowed to make up missed work.

GRADE REPORTS AND SCALE

Student grade reports are passed out to each student at the end of the first three grading periods; the final grade report at the end of the year is mailed to the parents. Progress reports are mailed midway through each grading period or when necessary. Additional progress reports may be mailed upon parent/guardian request.

Letter grades are used to present student progress and are explained as follows:

<u>GRADE</u>	<u>% POINTS</u>	<u>SCALE 3</u>	<u>SCALE 2</u>	<u>SCALE 1</u>
A+	97-100	6.33	5.33	4.33
A	93-96	6.00	5.00	4.00
A-	90-92	5.67	4.67	3.67
B+	87-89	5.33	4.33	3.33
B	83-86	5.00	4.00	3.00
B-	80-82	4.67	3.67	2.67
C+	77-79	4.33	3.33	2.33
C	73-76	4.00	3.00	2.00
C-	70-72	3.67	2.67	1.67
D+	67-69	2.33	2.33	1.33
D	63-66	2.00	2.00	1.00
D-	60-62	1.67	1.67	1.00
F	0-59	0.00	0.00	0.00



STANDARDS-BASED GRADING

RTHS is in the process of implementing standards-based grading. Standards-based grading is a system of grading that looks different than the traditional method of grading. Instead of averaging assignments and tests to come up with one score, students are assessed on a list of essential standards. Each standard is comprised of a series of learning targets. Students then get a series of grades on these learning targets throughout the term. Teachers are then able to work with students on the specific skills or targets that they need to improve. Teachers can track student learning in a more authentic way and parents can see exactly what students need to do to improve their understanding of the material. The following applies for all course that operate on the 4.0 scale. Honor's level courses on the 5.0 scale are adjusted slightly and that information can be found on course syllabi. Additionally, some special education courses operate on an adjusted grading scale which can also be found on course syllabi.

My teacher gave me a rating on a skill it is...	What does it mean when I get this on a standards?	What letter grade do I get? <i>Overall Letter Grade Numerical scale that converts to the letter grade in parenthesis</i>	Now what do I do...
4	I could teach a friend or consistently demonstrate this standard without help	A+, A, A- (4.0-3.52)	Celebrate, you are doing a great job and seem to understand all of the essential skills the teacher wants you to learn.
3	I can mostly demonstrate this standard without help, however there are still mistakes I am making with parts of the standard.	B+, B, B- (3.51-3.10)	You are well on your way to mastering the material in this class. You can continue to work on these skills by re-testing and make them into 4's.
2	I have a basic understanding of the standard. There are parts of the standard that I understand and can demonstrate really well, but there are parts where I get stuck and need additional help or re-teaching.	C+, C, C- (3.09-2.68) D+, D, D- (2.67-2.26)	These are skills that need additional practice. Ask your teacher how you can improve and make sure to re-take the skills that have 2's.
1	I have a very low understanding of the standard. I have either just learned this standard or I need additional help, re-teaching, or practice.	F (2.25-0.01)	You are struggling to understand or demonstrate these skills. Talk to your teacher as soon as you can about getting extra help and re-testing.
NA	I have not attempted this skill at all. This is like a missing assignment and is something I need to make up.	NA's convert to F's (0.00)	You have not attempted these skills at all. These are like zeros and will turn into F's in the gradebook if you don't get them cleared. See your teacher ASAP .

GRIEVANCE PROCEDURES FOR STUDENTS

Rantoul Township High School has adopted high standards of non-discrimination for students. If any student feels that he/she has been discriminated against on the basis of race, color, religion, sex, national origin, age, marital status or handicapping condition, the following formal grievance procedures may be followed. Any student or parent/guardian may initiate a grievance.

LEVEL I

A written description of the alleged discrimination shall be presented to the principal. This description must be presented within one school semester after the alleged incident or within thirty days after the student becomes aware of the discrimination. The principal shall investigate the details of the alleged discrimination and respond in writing to the complaint within ten school days.

LEVEL II

If the complainant is not satisfied with the response from the principal, a written appeal may be filed with the superintendent within fifteen days after the date of the principal's response. After investigating the complaint, the superintendent shall respond in writing to the complainant within fifteen days from the date of the written appeal.

LEVEL III

If the complainant is not satisfied with the response from the superintendent, a written appeal may be filed with the District #193 Board of Education. Such an appeal will be placed on the agenda of the next regularly scheduled Board meeting. Complainant shall be invited to present oral arguments to the Board in an executive session.

LEVEL IV

If complainant is not satisfied with the response from the Board of Education, further appeal may be made to the Regional Superintendent's office, to the State Superintendent's office or to the judicial system.

Every attempt shall be made to resolve any problem at the lowest possible level. School personnel are available to meet in conference with any student or student representatives in a positive effort to resolve problems and eliminate discriminatory practices.

HONOR ROLLS AND ACADEMIC LETTERS

HONOR ROLLS

Students who achieve a 5.0 average or above will be recognized as Superior Honor Students while those who achieve a 4.5 to 4.999 will be recognized as Honor Students. Students earning a 4.0 to 4.499 average will be awarded an Honorable Mention. Students who receive I (incomplete), D or F grades are not eligible for honor roll.

ACADEMIC LETTERS

Students in grades 9 - 12 may earn an academic letter by meeting the following requirements: Freshmen - must have a 5.0 average the first semester of their ninth grade year. Sophomore through seniors - must have a 5.0 average for two consecutive semesters.

SECTION 5 GENERAL RULES AND GUIDELINES OF CONDUCT

STUDENT APPEARANCE

A student's appearance, including dress and hygiene, must not disrupt the educational process or compromise standards of health and safety. The school does not prohibit hairstyles historically associated with race, ethnicity, or hair texture, including, but not limited to, protective hairstyles such as braids, locks, and twists. Students who disrupt the educational process or compromise standards of health and safety must modify their appearance.

DRESS CODE

Our values are:

- All students should be able to dress comfortably for school without fear of or actual unnecessary discipline or body shaming.
- All students and staff should understand that they are responsible for managing their own personal "distractions" without regulating individual students' clothing/self-expression.

- Teachers can focus on teaching without the additional and often uncomfortable burden of dress code enforcement.
- Students should not face unnecessary barriers to school attendance. • Reasons for conflict and inconsistent discipline should be minimized whenever possible.

I. GOALS OF A STUDENT DRESS CODE

A student dress code should accomplish several goals:

- Maintain a safe learning environment in classes where protective or supportive clothing is needed, such as chemistry/biology (eye or body protection), dance (bare feet, tights/leotards), or PE (athletic attire/shoes).
- Allow students to wear clothing of their choice that is comfortable.
- Allow students to wear clothing that expresses their self-identified gender.
- Allow students to wear religious attire without fear of discipline or discrimination.
- Prevent students from wearing clothing with offensive images or language, including profanity, hate speech, and pornography.
- Prevent students from wearing clothing with images or language depicting or advocating violence or the use of alcohol or drugs.
- Ensure that all students are treated equitably regardless of gender/gender identification, sexual orientation, race, ethnicity, body type/size, religion, and personal style.

II. DRESS CODE POLICY

The primary responsibility for a student's attire resides with the student and parents or guardians. The school district and individual schools are responsible for seeing that student attire does not interfere with the health or safety of any student, and that student attire does not contribute to a hostile or intimidating atmosphere for any student.

Students should be given the most choice possible in how they dress for school. Any restrictions must be necessary to support the overall educational goals of the school and must be explained within the dress code.

The school districts should set the student dress code and enforcement policies for their entire district and take steps to ensure that all schools in the district adopt and follow it. Too often individual schools create their own student dress codes and enforce them in different ways that result in inequities within districts and in many cases policies and enforcement that are not consistent with the law or the district's intent.

1. Basic Principle: Certain body parts must be covered for *all* students

Clothes must be worn in a way such that genitals, buttocks, and breasts are covered with opaque (not see through) material. Cleavage should not have coverage requirements. All items listed in the "must wear" and "may wear" categories below must meet this basic principle.

2. Students **Must** Wear:*

- Shirt.
- Bottom: pants/sweatpants/shorts/skirt/dress/leggings
- Shoes; activity-specific shoes requirements are permitted (for example for sports)

*High-school courses that include attire as part of the curriculum (for example, professionalism, public speaking, and job readiness) may include assignment-specific dress, but should not focus on covering girls' bodies or promoting culturally-specific attire.

3. Students **May** Wear:

- Religious headwear, items required for hair care
- Fitted pants, including leggings, yoga pants and "skinny jeans"
- Midriff baring shirts
- Pajamas pants
- Ripped jeans, as long as underwear is not exposed.
- Tank tops, including spaghetti straps,
- Athletic attire
- Clothing with commercial or athletic logos provided they do not violate Section 3 above.

4. Students **May Not Wear**:

- Violent language or images.
- Images or language depicting drugs or alcohol (or any illegal item or activity) or the use of same.
- Hate speech, profanity, pornography.
- Images or language that creates a hostile or intimidating environment based on any protected class.
- Visible underwear. Visible waistbands or straps on undergarments worn under other clothing are not a violation.
- Bathing suits, halter tops, or tube tops
- Helmets, hats and hoods over the head. (except as a religious observance). These head coverings could potentially obscure the face of our students. For safety and security purposes our students need to be identifiable.

III. DRESS CODE ENFORCEMENT AT SCHOOLS

A school dress code is only as effective and fair as its enforcement. Historically school dress codes have been written and enforced in ways that disproportionately impact girls, students of color and gender expansive students.

- Enforcement should be consistent with a school's overall discipline plan. Failure to comply with the student dress code should be enforced consistently with comparable behavior and conduct violations, including access to a student advocate or ombudsperson and appeals process.
- Violations should be treated as minor on the continuum of school rule violations.
- Students should *never* be removed from a classroom / lose class time *solely* as a result of a dress code violation.
- Students should never be forced to wear extra school clothing (that isn't their own) when they are in violation of the code. That is akin to a dunce cap or scarlet letter. They can be asked to put on their own on-site clothing, if available, to be dressed more to code.
- No student should be disproportionately affected by dress code enforcement because of gender, race, body size, or body maturity.
- The dress code should be clearly conveyed to students, not just in the student handbook which rarely gets read, but in other ways, too, such as posters, newsletters, etc...
- Students should not be shamed or required to display their body in front of others (students, parents, or staff) in school. "Shaming" includes but is not limited to kneeling or bending over to check attire fit, measuring straps or skirt length, asking students to account for their attire in the classroom, and directing students to correct a dress code violation during instructional time.

Administrative Procedures for Appearance and Dress infractions:

- The student may be restricted from attending class for as long as one full day while the resolution process is ongoing. This may not be considered a disciplinary suspension. The administrator may attempt to provide the student with a place in the school where study may be accomplished. Work missed may be made up.
- In an effort to resolve the situation, the student may be offered hygiene services or clothing options (i.e. physical education uniform) in school that are sufficient to overcome the problem if available.
- Once the matter has been discussed with the student or with the student and parents, the student's refusal to cooperate may be treated as insubordination and will be disciplined appropriately under existing school rules dealing with insubordination.

STUDENT LUNCH ACCOUNT AND ID CARDS

Rantoul Township High School student I.D. cards are required in order to purchase lunch at R.T.H.S. through use of the automated system.

Students are to put additional money into their lunch account in the Main office before school or after school. Parents may also come to the Main Office to put additional money into their student's lunch account. Students are to carry their I.D. cards when boarding the R.T.H.S. buses. A fee of \$1.00 will be charged to replace lost cards.

CAFETERIA RULES

A school cafeteria is provided for those students who wish to either purchase their lunches at school or carry and eat their lunches in the school. No lunches may be eaten at any other place within the school building and lunches may not be taken outside on school grounds. No student may leave the building unless accompanied by a parent/guardian and signed out/in through the main office. It is the expectation of the school that students clean up after themselves and put trays and garbage away in their proper places when finished eating. In an effort to provide a positive and safe lunch environment, the students are to remain seated while in the cafeteria. Students not abiding by cafeteria rules may be subject to school discipline.

CELL PHONES

Cell phones are allowed to be carried in the building at Rantoul Township High School during the passing periods and during the lunch hour. **Cell phones should be turned off and put away before entering the classroom.** Cell phones create a disturbance to the educational climate by interrupting classes and invite inappropriate communications between students and others. Cell phones will be confiscated when seen or heard during class.

HALL PERMITS

No student shall be in the hall during regular class time without a hall permit issued by the teacher in charge of the student during that time. This will include trips to the restroom, library, and/or office, as well as to any place other than the room to which the student has been assigned. Passage shall be by the shortest and quickest route practicable without stopovers at other points or without bothering other classes in session. Hall permits shall be issued only as needed and must be turned in at the point of destination or returned to the teacher who originated the note. (*Administrative Policy*)

BOOK BAGS/GYM BAGS AND CARRY ALLS

Book bags and purses may be carried during the school day. Sports bags will only enter the building at the Main office doors under the supervision of a teacher or administrator and placed in a designated location. The school is not responsible for items that are left in the above mentioned bags. It is the responsibility of the student to secure his/her items. For this reason, each student is provided with a locker.

STUDENT LOCKERS

Each student will be assigned a locker. Students will keep the same locker for the four years of high school. Students having locker trouble are to come into the Main office and report the problem. Students will be held responsible for damages that occur to their locker during the school year.

Student lockers are the property of the school. School personnel or any designee acting as an agent of the school at any time, with or without the knowledge of the student, may search lockers. You will be required to clean your locker if writing or sticker decals are found on it. You may use magnets to hang up pictures on the inside of your locker. Pictures in lockers cannot be immoral or indecent or advertise drugs and/or alcohol. It is your responsibility to keep your locker locked and your combination confidential.

Students are not allowed to share lockers for any reason.

LOCKER LOCATIONS

EAST WING:

1 – 276	First Floor
277 – 533	Second Floor
534 – 809	Third Floor
810 – 935	L-shaped Corridor

TELEPHONE

Students may only use the telephone with a pass from a teacher. Students may not use the phone during passing periods without a pass from a teacher. Use of the telephone by students is limited to emergency calls and school business calls only. Calls are limited to two minutes.

AUTO REGULATIONS

All drivers should exercise extreme safety precautions. Parking permits are issued through the main office for a fee of \$50 per semester. Students are not to park in the faculty parking lots on Congress Street, visitor lots, or the Regional Office of Education parking lot across Sheldon Street. Students are to park in their assigned space. Any student driving dangerously in the parking lot or around the school may lose his/her parking permit and deposit. All vehicles in the district owned lots are subject to search without permission. Cars parked in spaces not assigned to the student driving the car will be towed at the owner's expense.

LIBRARY/MEDIA CENTER PROCEDURES

The library collection contains over 12,000 books, 40 magazines, and 5 newspapers. There will be no gum or food in the library. The library is a quiet place to do research. This atmosphere will be maintained. If at any time the librarian feels that a student is abusing his/her privileges, he/she will lose his/her privileges for a length of time. Books are checked out for two weeks and may be renewed. Magazines, reference books, and reserve books may be checked out after school for overnight. A fine is charged for overdue material. The fine on overnight material is 10 cents a period. The fine on two-week material is 5 cents a day. The library staff is here to assist the students. Students are encouraged to ask for help in any phase of library usage. Students must obtain a pass to utilize the library during school hours.

KEEP MOVING POLICY

Students must keep moving during passing periods including the time after the 7:55 AM bell rings. Students may stop at their own locker, the water fountain or the restroom for a reasonable amount of time. Otherwise the student should take a direct route to their next classroom and enter the room without delay. Students who fail to keep moving according to this policy will be subject to disciplinary action.

POSTING PRIVILEGES OF POSTERS AND CIRCULARS

Any sign, poster or notice posted in the building must be approved and initialed by the administration. Notices pertaining to school associated activities will generally be approved. Notes concerning activities sponsored by outside agencies or groups will generally be approved for placement on the community bulletin board. **Any poster, sign or notice without the administration's approval will be removed.** (*Administrative Policy*)

GUIDELINES FOR SCHOOL-SPONSORED PUBLICATIONS, PRODUCTIONS AND WEBSITES [HS]

School-sponsored publications, productions and websites are governed by the Speech Rights of Student Journalists Act, school board policies and the student/parent handbook. Except as provided below, a student journalist has the right to exercise freedom of speech and of the press in school-sponsored media, including the right to determine the news, opinion, feature, and advertising content of school-sponsored media.

Student journalists are prohibited from using school sponsored media in a way that:

1. Is libelous, slanderous, or obscene;
2. Constitutes an unwarranted invasion of privacy;
3. Violates Federal or State law, including the constitutional rights of third parties; or
4. Incites students to (a) commit an unlawful act; (b) violate any school district policy or student handbook procedure; or (c) materially and substantially disrupt the orderly operations of the school.

All school-sponsored media shall comply with the ethics and rules of responsible journalism. Text that fits into numbers one through four above will not be tolerated and school officials and student media advisers may edit or delete such material.

The author's name will accompany personal opinions and editorial statements. An opportunity for the expression of differing opinions from those published/produced will be provided within the same media.

No expression made by students in the exercise of freedom of speech or freedom of the press under this policy shall be deemed to be an expression of the school, school district or an expression of school board policy.

GUIDELINES FOR STUDENT DISTRIBUTION OF NON-SCHOOL-SPONSORED PUBLICATIONS

A student or group of students seeking to distribute more than 10 copies of the same material on one or more days to students must comply with the following guidelines:

1. The student(s) must notify the building principal of the intent to distribute, in writing, at least 24 hours before distributing the material. No prior approval of the material is required.
2. The material may be distributed at times and locations selected by the building principal, e.g., before the beginning or ending of classes at a central location inside the building.
3. The building principal may impose additional requirements whenever necessary to prevent disruption, congestion, or the perception that the material is school-endorsed.
4. Distribution must be done in an orderly and peaceful manner, and may not be coercive.
5. The distribution must be conducted in a manner that does not cause additional work for school personnel. Students who distribute material are responsible for cleaning up any materials left on school grounds.
6. Students must not distribute material that:
 - a. Will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities;
 - b. Violates the rights of others, including but not limited to, material that is libelous, slanderous or obscene, invades the privacy of others, or infringes on a copyright;
 - c. Is socially inappropriate or inappropriate due to the students' maturity level, including but not limited to, material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or sexting as defined by School Board policy and Student Handbook;
 - d. Is reasonably viewed as promoting illegal drug use; or
7. A student may use the School District's Uniform Grievance Procedure to resolve a complaint.
8. Whenever these guidelines require written notification, the appropriate administrator may assist the student in preparing such notification.

A student or group of students seeking to distribute 10 or fewer copies of the same publication on one or more days to students must distribute such material at times and places and in a manner that will not cause substantial disruption of the proper and orderly operation and discipline of the school or school activities and in compliance with paragraphs 4, 5, 6, and 7.

SCHOOL SPONSORED DANCES

1. Participation in a dance is a privilege and all school rules are enforced on or off campus. The student/parent handbook is in effect at all times.
2. Non-R.T.H.S. students must be of at least high school age and under 21 years of age. All guests must have been approved by the RTHS administration. A photo ID and a guest approval form are required. Forms may be obtained in the main office.
3. No dances are to be held on a night immediately preceding a school day.
4. The closing hours of dances will be 11:00 p.m.
5. Admission may be charged for all dances.
6. Dress should be appropriate as announced for each dance.
7. Any dancing that is considered to be obscene or vulgar in nature will not be permitted.
8. Anyone who leaves during the dance will not be permitted to re-enter.

ACTIVITIES AND FIELD TRIPS

Students riding school buses to school activities or field trips are to return on the bus and not by other means of transportation (parents or guardians excepted.) Violation of this privilege will result in future denial of bus riding privileges. All school rules of conduct apply to any field trip or school sponsored activity. (**Administrative Policy**)

COMMENCEMENT CEREMONY PARTICIPATION:

High school graduation is a momentous occasion for all that are involved. This is a once in a lifetime moment that students and their families get to share. At RTHS we strive to present a ceremony of dignity and respect. It is expected that all participants, both students and audience members conduct themselves with the utmost dignity and respect. Prior to the ceremony the principal will set up meeting times with parents and guardians to explain the logistics of the ceremony as well as the expectations. Additionally, the principal will meet with the senior class to go over the expectations as well.

The commencement ceremony is a privilege not a right. There are certain expectations that students must meet to earn this privilege. They include but are not limited to: acceptable attendance, proper school conduct, and meeting all curricular expectations to graduate from RTHS.

Regular and acceptable attendance shall be a determining factor for participation in the commencement ceremony. Truancy is defined by the Illinois school code as, any student who is absent without valid cause from such attendance for 5% or more of the previous 180 regular attendance days can be considered a chronic truant. This can be equated to 9 days or any portion of the day of unexcused absences for the school year. A "truant" is defined as a child who is absent without valid cause from such attendance for a school day or portion thereof. Valid causes are explained in the attendance portion of the handbook. Students who fall under the definition of a truant run the risk of not participating in the ceremony.

Proper student conduct is expected and defined by the student handbook. It should also be noted that "senior pranks" or events that cause a substantial disruption to the school near the end of the school term will not be tolerated. Students involved in such activities run the risk of not participating in the ceremony.

SECTION 6 ATTENDANCE PROCEDURES AND GUIDELINES

ATTENDANCE

Illinois law requires that whoever has custody or control of any child between six (by September 1st) and seventeen years of age shall assure that the child attends school in the district in which he or she resides, during the entire time school is in session (unless the child has already graduated from high school). Illinois law also requires that whoever has custody or control of a child who is enrolled in the school, regardless of the child's age, shall assure that the child attends school during the entire time school is in session.

There are certain exceptions to the attendance requirement for children who: attend private school, are physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), are lawfully and necessarily employed, are between the ages of 12 and 14 while in confirmation classes, have a religious reason requiring absence, or are 16 or older and employed and enrolled in a graduation incentive program.

Regular attendance at school is a very important part of a good education for every student. Extensive planning and preparation by each teacher is disrupted and partially destroyed when student absenteeism is high. Only those students who attend every class every hour are able to receive full value from the instruction. **When a student must be absent from school, he/she must have his/her parent/guardian call and notify the school regarding the reason for the absence.** If possible, absences should be excused by the parent/guardian on the day of the absence. If this is not possible, absences then must be excused by 8:00 a.m. on the following day. Unless there are extenuating circumstances, no absences will be excused after that time. Calls may be made to 892-2151, number 1 in the directory, 24 hours per day, 7 days per week. **The maximum number of excused absences allowed in a semester is five (5).** Students with five (5) absences in a semester may be excused for additional absences only upon a written statement from a licensed physician explaining the reason for the absence. Students exceeding five (5) unexcused absences may be reported to the Regional Superintendent as chronically truant for further action and follow-up by the State's Attorney. Parents may request an absence to be excused only for the following reasons: personal illness, family illness, medical/dental appointments, funerals, and to attend a military honors funeral to sound TAPS. Absences for any other reason will be excused only upon the approval of the administrative staff. Oversleeping, bad weather, child care, missing the bus or lack of transportation are examples of unexcused absences. Absences due to school-sponsored activities (field trips, participation in RTHS sporting events, etc.) are not counted in the allowed number of excused absences. Students with excessive absences may be subject to being placed on an intensive behavior monitoring contract.

It is the student's responsibility to check in and out of the attendance office properly when leaving and returning to school. Failure to check out of school is not an excusable infraction. Failure to follow the proper procedure may result in disciplinary action. Upon returning to class following an absence, students are strongly encouraged to confer with their teacher(s) regarding make-up assignments. It is the student's responsibility to acquire make-up work after an absence. Students will have a reasonable amount of time to complete make up work. The teacher will determine the amount of time.

STUDENT ABSENCES

Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because of religious reasons, including to observe a religious holiday, for religious instruction, or because his or her religion forbids secular activity on a particular day(s) or time of day, and (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

For students who are required to attend school, there are two types of absences: excused and unexcused. Excused absences include: illness (including up to 5 days per school year for mental or behavioral health of the student), observance of a religious holiday or event, death in the immediate family, family emergency, situations beyond the control of the student as determined by the school board, circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety, attending a military honors funeral to sound TAPS, or other reason as approved by the building principal. Students eligible to vote are also excused for up to two hours to vote in a primary, special, or general election.

Additionally, a student will be excused for up to 5 days in cases where the student's parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings. The Board of Education, in its discretion, may excuse a student for additional days relative to such leave or deployment. A student and the student's parent/guardian are responsible for obtaining assignments from the student's teachers prior to any excused absences and for ensuring that such assignments are completed by the student prior to his or her return to school.

Students who are excused from school will be given a reasonable timeframe to make up missed homework and classwork assignments.

All other absences are considered unexcused. Pre-arranged excused absences must be approved by the building principal. The school may require documentation explaining the reason for the student's absence.

In the event of any absence, the student's parent/guardian is required to call the school at 217-892-6000 before 8:00 a.m. to explain the reason for the absence. If a call has not been made to the school by 10:00 a.m. on the day of a student's absence, a school official will call the home to inquire why the student is not at school. If the parent/guardian cannot be contacted, the student will be required to submit a signed note from the parent/guardian explaining the reason for the absence. Failure to do so shall result in an unexcused absence. Upon request of the parent/guardian, the reason for an absence will be kept confidential.

Diagnostic Procedures for Identifying Student Absences and Support Services to Truant or Chronically Truant Students

State law requires every school district to collect and review its chronic absence data and determine what systems of support and resources are needed to engage chronically absent students and their families to encourage the habit of daily attendance and promote success. This review must include an analysis of chronic absence data from each attendance center.

Furthermore, State law provides that school districts are encouraged to provide a system of support to students who are at risk of reaching or exceeding chronic absence levels with strategies and are also encouraged to make resources available to families such as those available through the State Board of Education's Family Engagement Framework to support and engage students and their families to encourage heightened school engagement and improved daily school attendance.

"Chronic absence" means absences that total 10% or more of school days of the most recent academic school year, including absences with and without valid cause, and out-of-school suspensions.

The School and District use the following diagnostic procedures for identifying the causes of unexcused student absences: Interviews with the student, his or her parent/guardian and any school officials who may have information about the reasons for the student's attendance problems.

TRUANCY

Student attendance is critical to the learning process. Truancy is therefore a serious issue and will be dealt with in a serious manner by the school and district.

Students who miss more than 1% but less than 5% of the prior 180 regular school days without valid cause (a recognized excuse) are truant. Students who miss 5% or more of the prior 180 regular school days without valid cause are chronic truants. Students who are chronic truants will be offered support services and resources aimed at correcting the truancy issue.

If chronic truancy persists after support services and other resources are made available, the school and district will take further action, including:

- Referral to the truancy officer
- Reporting to officials under the Juvenile Court Act
- Referral to the State's Attorney
- Appropriate school discipline

A student who misses 15 consecutive days of school without valid cause and who cannot be located or, after exhausting all available support services, cannot be compelled to return to school is subject to expulsion from school.

A parent or guardian who knowingly and willfully permits a child to be truant is in violation of State law.

PRE-ARRANGED ABSENCES

The administration must approve all planned absences no less than one week before the absence.

When a student knows ahead of time that he/she will be absent, he/she should secure advance assignments from each classroom teacher.

Notification after the fact will constitute an unexcused absence for each day the student is gone.

College visitation days are allowed up to two days per semester only with prior approval for juniors and seniors only. In order for a college visit day not to count as an absence, the student must return a form signed by a college admissions official verifying the visit not later than the day the student returns to school.

TARDINESS

A tardy is defined as not being in the classroom or gym when the final bell rings. Students who are tardy must report directly to class. Discipline will be issued based on the number of tardies and the amount of time a student is late.

SECTION 7 DISCIPLINE PROCEDURES

RTHS NON-NEGOTIABLES:

1. Cell Phones and Headphones/Earbuds: Cell phones and Headphones/earbuds may not be seen or heard in the classroom.
2. Profanity: Both direct and Indirect will not be tolerated.
3. Disrespect: Students will demonstrate respect toward others, staff, and school environment at all times.
4. Back and Forth: Communication between students and staff will be respectful and held at appropriate times.
5. Dress Code: Students will be dressed appropriately for school.

PLAGIARISM AND CHEATING

Plagiarism is defined by Merriam-Webster Online as "to steal and pass off the ideas and words of another as one's own; use another's production without crediting the source; to commit literary theft: present as new and original idea or product derived from an existing source." Cheating is considered "copying," "sharing," or "giving" answers, whether you are the one who is doing the cheating or assisting in the cheating. Using Cliffs' Notes or other kind of notes to replace assigned reading is also considered cheating.

The following procedure will be used to handle both plagiarism and cheating:

1. Zero tolerance – Plagiarism of any kind simply will not be tolerated.
2. If plagiarism is suspected, the student will be approached and asked to explain their actions in addition to a parent contact.
3. Depending on the severity of the act, administration will be notified, and a grade of a "0" will be given for the plagiarized assignment. The same procedure will be taken for cheating on exams, quizzes, or other classroom assignments.

PREVENTION OF AND RESPONSE TO BULLYING, INTIMIDATION, AND HARASSMENT

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important district and school goals.

Bullying on the basis of actual or perceived race, color, national origin, immigration status, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the school district or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school.

Bullying includes cyber-bullying (bullying through the use of technology or any electronic communication) and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. Cyberbullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying. Cyberbullying also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of bullying.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Students are encouraged to immediately report bullying. A report may be made orally or in writing to the building principal, district complaint manager or any staff member with whom the student is comfortable speaking. All school staff members are available for help with a bully or to make a report about bullying. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the district complaint manager or any staff member. Anonymous reports are also accepted by phone call or in writing.

Nondiscrimination Coordinator:

Todd Wilson
200 S. Sheldon
Rantoul, IL 61866
217-892-2151

Complaint Managers:

Todd Wilson	Megan Anderson
200 S. Sheldon	200 S. Sheldon
Rantoul, IL 61866	Rantoul, IL 61866
217-892-2151	217-892-2151

A reprisal or retaliation against any person who reports an act of bullying is prohibited. A student's act of reprisal or retaliation will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

A student will not be punished for reporting bullying or supplying information, even if the school's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as bullying for purposes of determining any consequences or other appropriate remedial actions.

Students and parents/guardians are also encouraged to read the following school district policies: 7:20, *Harassment of Students Prohibited* and 7:180, *Prevention of and Response to Bullying, Intimidation and Harassment*.

SEXUAL HARASSMENT & TEEN DATING VIOLENCE PROHIBITED

Sexual Harassment Prohibited

Sexual harassment of students is prohibited. A person engages in sexual harassment whenever he or she makes sexual advances, requests sexual favors, and/or engages in other verbal or physical conduct, including sexual violence, of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, or treatment; or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
 - a. Substantially interfering with a student's educational environment;
 - b. Creating an intimidating, hostile, or offensive educational environment;
 - c. Depriving a student of educational aid, benefits, services, or treatment; or
 - d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

The terms *intimidating*, *hostile*, and *offensive* include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities. The term *sexual violence* includes a number of different acts. Examples of sexual violence include, but are not limited to, rape, sexual assault, sexual battery, sexual abuse, and sexual coercion.

Teen Dating Violence Prohibited

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

Making a Complaint: Enforcement

Students are encouraged to report claims or incidents of sexual harassment, teen dating violence or any other prohibited conduct to the nondiscrimination coordinator, building principal, assistant building principal, dean of students, or a complaint manager. A student may choose to report to a person of the student's same sex. Complaints will be kept confidential to the extent possible given the need to investigate. Students who make good faith complaints will not be disciplined.

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SEARCH AND SEIZURE

In order to maintain order safety and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" includes school liaison police officers.

School Property and Equipment as well as Personal Effects Left There by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as, lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

The building principal may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

Students Searches

School authorities may search a student and/or the student's personal effects in the student's possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or district's student rules and policies. The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student's age and sex, and the nature of the infraction.

School officials may require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates the school's disciplinary rules or school district policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.

Seizure of Property

If a search produces evidence that the student has violated or is violating either the law or the school or district's policies or rules, evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, evidence may be transferred to law enforcement authorities.

Questioning of Students Suspected of Committing Criminal Activity

Before a law enforcement officer, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the building principal or designee will: (a) Notify or attempt to notify the student's parent/guardian and document the time and manner in writing; (b) Make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if they are not present, ensure that a school employee (including, but not limited to, a social worker, psychologist, nurse, guidance counselor, or any other mental health professional) is present during the questioning; and (c) If practicable, make reasonable efforts to ensure that a law enforcement officer trained in promoting safe interactions and communications with youth is present during the questioning.

COMPUTER AND INTERNET ACCEPTABLE USE

Internet access is available to students and teachers in the Rantoul Township High School District 193. We are very pleased to supply this access to Rantoul Township High School and believe the internet offers vast, diverse, and unique resources to both students and staff. Our goal in providing this service to teachers and students is to promote educational excellence in district schools by facilitating resource sharing, innovation, and communication.

With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of a school setting. On a global network, it is impossible to control all materials and an industrious user may discover controversial information. We (Rantoul Township High School District 193) firmly believe that the valuable information and interaction available on this worldwide network far outweigh the possibility that users may procure material that is not consistent with the learning outcomes of the district.

If a Rantoul Township High School student chooses to access resources that are objectionable, adult-oriented, or restricted, the consequence will be suspension or termination of access privileges and/or administrative sanctions as appropriate. (***Board Policy #355***)

All use of electronic network use must be consistent with the school's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. These rules do not attempt to state all required or proscribed behavior by users. However, some specific examples are provided. The failure of any user to follow these rules will result in the loss of privileges, disciplinary action, and/or appropriate legal action.

Acceptable Use - Access to the electronic network must be: (a) for the purpose of education or research, and be consistent with the District's educational objectives, or (b) for legitimate business use.

Privileges - The use of the electronic network is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. The system administrator or Building Principal will make all decisions regarding whether or not a user has violated these procedures and may deny, revoke, or suspend access at any time. His or her decision is final.

Unacceptable Use - The user is responsible for his or her actions and activities involving the network. Some examples of unacceptable uses are:

- a. Using the network for any illegal activity, including violation of copyright or other contracts, or transmitting any material in violation of any State or federal law;
- b. Unauthorized downloading of software, regardless of whether it is copyrighted or de-virused;
- c. Downloading of copyrighted material for other than personal use;
- d. Using the network for private financial or commercial gain;
- e. Wastefully using resources, such as file space;
- f. Hacking or gaining unauthorized access to files, resources, or entities;
- g. Invading the privacy of individuals, that includes the unauthorized disclosure, dissemination, and use of information about anyone that is of a personal nature including a photograph;
- h. Using another user's account or password;
- i. Posting material authored or created by another without his/her consent;
- j. Posting anonymous messages;
- k. Using the network for commercial or private advertising;
- l. Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, harassing, or illegal material; and
- m. Using the network while access privileges are suspended or revoked.

Network Etiquette - The user is expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

- a. Be polite. Do not become abusive in messages to others.
- b. Use appropriate language. Do not swear, or use vulgarities or any other inappropriate language.
- c. Do not reveal personal information, including the addresses or telephone numbers, of students or colleagues.
- d. Recognize that email is not private. People who operate the system have access to all email. Messages relating to or in support of illegal activities may be reported to the authorities.
- e. Do not use the network in any way that would disrupt its use by other users.
- f. Consider all communications and information accessible via the network to be private property.

No Warranties - The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed-deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.

Indemnification - The user agrees to indemnify the School District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of these procedures.

Security - Network security is a high priority. If the user can identify a security problem on the Internet, the user must notify the system administrator or Building Principal. Do not demonstrate the problem to other users. Keep your account and password confidential. Do not use another individual's account without written permission from that individual. Attempts to log-on to the Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the network.

Vandalism - Vandalism will result in cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any other network. This includes, but is not limited to, the uploading or creation of computer viruses.

Telephone Charges - The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, long-distance charges, per-minute surcharges, and/or equipment or line costs.

Copyright Web Publishing Rules - Copyright law and District policy prohibit the re-publishing of text or graphics found on the web or on District websites or file servers without explicit written permission.

- a. For each re-publication (on a website or file server) of a graphic or a text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the web address of the original source.
- b. Students engaged in producing web pages must provide library media specialists with email or hard copy permissions before the web pages are published. Printed evidence of the status of "public domain" documents must be provided.
- c. The absence of a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. The manager of the website displaying the material may not be considered a source of permission.

Use of Email - The District's email system, and its constituent software, hardware, and data files, are owned and controlled by the School District. The School District provides email to aid students as an education tool.

- a. The District reserves the right to access and disclose the contents of any account on its system, without prior notice or permission from the account's user. Unauthorized access by any student to an email account is strictly prohibited.
- b. Each person should use the same degree of care in drafting an email message as would be put into a written memorandum or document. Nothing should be transmitted in an email message that would be inappropriate in a letter or memorandum.
- c. Electronic messages transmitted via the School District's Internet gateway carry with them an identification of the user's Internet *domain*. This domain is a registered name and identifies the author as being with the School District. Great care should be taken, therefore, in the composition of such messages and how such messages might reflect on the name and reputation of the School District. Users will be held personally responsible for the content of any and all email messages transmitted to external recipients.
- d. Any message received from an unknown sender via the Internet should either be immediately deleted or forwarded to the system administrator. Downloading any file attached to any Internet-based message is prohibited unless the user is certain of that message's authenticity and the nature of the file so transmitted.
- e. Use of the School District's email system constitutes consent to these regulations.

ANNUAL NOTICE TO PARENTS ABOUT EDUCATIONAL TECHNOLOGY: VENDORS UNDER THE STUDENT ONLINE PERSONAL PROTECTION ACT

School districts throughout the State of Illinois contract with different educational technology vendors for beneficial K-12 purposes such as providing personalized learning and innovative educational technologies, and increasing efficiency in school operations.

Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), educational technology vendors and other entities that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes are referred to in SOPPA as *operators*. SOPPA is intended to ensure that student data collected by operators is protected, and it requires those vendors, as well as school districts and the Ill. State Board of Education, to take a number of actions to protect online student data.

Depending upon the particular educational technology being used, our District may need to collect different types of student data, which is then shared with educational technology vendors through their online sites, services, and/or applications. Under SOPPA, educational technology vendors are prohibited from selling or renting a student's information or from engaging in targeted advertising using a student's information. Such vendors may only disclose student data for K-12 school purposes and other limited purposes permitted under the law.

In general terms, the types of student data that may be collected and shared include personally identifiable information (PII) about students or information that can be linked to PII about students, such as:

- Basic identifying information, including student or parent/guardian name and student or parent/guardian contact information, username/password, student ID number
- Demographic information
- Enrollment information
- Assessment data, grades, and transcripts
- Attendance and class schedule
- Academic/extracurricular activities
- Special indicators (e.g., disability information, English language learner, free/reduced meals or homeless/foster care status)
- Conduct/behavioral data
- Health information
- Food purchases
- Transportation information
- In-application performance data
- Student-generated work
- Online communications
- Application metadata and application use statistics
- Permanent and temporary school student record information

Operators may collect and use student data only for K-12 purposes, which are purposes that aid in the administration of school activities, such as:

- Instruction in the classroom or at home (including remote learning)
- Administrative activities
- Collaboration between students, school personnel, and/or parents/guardians
- Other activities that are for the use and benefit of the school district

STUDENT USE OF ELECTRONIC DEVICES

The use of electronic devices and other technology at school is a privilege, not a right. Students are prohibited from using electronic devices, except as provided herein. An electronic device includes, but is not limited to, the following: cell phone, smart phone, audio or video recording device, personal digital assistant (PDA), iPod®, iPad®, laptop computer, tablet computer or other similar electronic device. Pocket pagers and other paging devices are not allowed on school property at any time, except with the express permission of the building principal.

During instructional time, which includes class periods and passing periods, electronic devices must be kept powered-off and out-of-sight unless: (a) permission is granted by an administrator, teacher or school staff member; (b) use of the device is provided in a student's individualized education program (IEP); or (c) it is needed in an emergency that threatens the safety of students, staff, or other individuals. Students are allowed to use electronic devices during non-instructional time, which is defined as before and after school and during the student's lunch period.

Electronic devices may never be used in any manner that disrupts the educational environment, violates student conduct rules or violates the rights of others. This includes, but is not limited to, the following: (1) using the device to take photographs in locker rooms or bathrooms; (2) cheating; and (3) creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction or non-consensual dissemination of private sexual images (i.e., sexting).

The school and school district are not responsible for the loss, theft or damage to any electronic device brought to school.

Students in violation of this procedure are subject to the following consequences:

1. First offense – The device will be confiscated and turned into administration. Parent/Guardian may pick it up after 3:45 in the school office.
2. Second offense – The device will be confiscated and turned into administration. Parent/Guardian may pick it up after 3:45 in the school office. In-School Isolation may be assigned.

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

ACCESS TO STUDENT SOCIAL NETWORKING PASSWORDS & WEBSITES

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

BUS TRANSPORTATION

The district provides bus transportation to and from school for all students living 1.5 miles or more from the school. A list of bus stops will be published at the beginning of the school year before student registration. Parents must, at the beginning of the school year, select one bus stop at which a student is to be picked up, and one stop at which a student is to be dropped off. Students are not permitted to ride a bus other than the bus to which they are assigned. Exceptions must be approved in advance by the building principal.



While students are on the bus, they are under the supervision of the bus driver. In most cases, bus discipline problems can be handled by the bus driver. In the case of a written disciplinary referral, student bus problems will be investigated and handled by the building principal.

Students are expected to follow all school rules while on the bus. Students may be suspended from riding the school bus for up to 10 consecutive school days for violating school rules or for engaging in other gross disobedience or misconduct. The school board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons. The district's regular suspension procedures shall be used to suspend a student's privilege to ride a school bus.

In the interest of the student's safety and in compliance with State law, students are also expected to observe the following:

1. Dress properly for the weather. Make sure all drawstrings, ties, straps, etc. on all clothing, backpacks and other items, are shortened or removed to lessen the likelihood of them getting caught in bus doors, railings or aisles.
2. Arrive on time at the bus stop, and stay away from the street while waiting for the bus.

3. Stay away from the bus until it stops completely and the driver signals you to board. Enter in single file without pushing. Always use the handrail.
4. Take a seat right away and remain seated facing forward. Keep your hands, arms, and head inside the bus.
5. Talk quietly on the bus. No shouting or creating loud noises that may distract the driver. Tablets, iPods®, iPads®, smart phones, and other electronic devices must be silenced on the bus unless a student uses headphones.
6. Help keep the bus neat and clean. Keep belongings out of the aisle and away from emergency exits. Eating and drinking are not allowed on the bus.
7. Always listen to the driver's instructions. Be courteous to the driver and other students. Sit with your hands to yourself and avoid making noises that would distract the driver or bother other passengers. Remain seated, keeping your hands, arms, and head inside the bus at all times.
8. Wait until the bus pulls to a complete stop before standing up. Use the handrail when exiting the bus.
9. Stay out of the danger zone next to the bus where the driver may have difficulty seeing you. Take five giant steps away from the bus and out of the danger zone, until you can see the driver and the driver sees you. Never crawl under a bus.
10. If you must cross the street after you get off the bus, wait for the driver's signal and then cross in front of the bus. Cross the street only after checking both ways for traffic.
11. Never run back to the bus, even if you dropped or forgot something.

Video and audio cameras may be active on busses to record student conduct and may be used for the purposes of investigation into misconduct or accidents on the bus.

For questions regarding school transportation issues, contact Tony Worthington, (217) 892-6133.

BUS CONDUCT

Students are expected to follow all schools when riding the school bus. A student may be suspended from riding the bus for up to 10 consecutive school days for engaging in gross disobedience or misconduct, including but not limited to, the following:

1. Violating any school rule or school district policy.
2. Willful injury or threat of injury to a bus driver or to another rider.
3. Willful and/or repeated defacement of the bus.
4. Repeated use of profanity.
5. Repeated willful disobedience of a directive from a bus driver or other supervisor.
6. Such other behavior as the building principal deems to threaten the safe operation of the bus and/or its occupants.

If a student is suspended from riding the bus for gross disobedience or misconduct on a bus, the School Board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons.

A student suspended from riding the bus who does not have alternate transportation to school shall have the opportunity to complete or make up work for equivalent academic credit. It shall be the responsibility of the student's parent or guardian to notify the school that the student does not have alternate transportation.

STUDENT BEHAVIOR

Copies of all School District policies on student behavior are available online through the School District's website or in the school office.

PROHIBITED STUDENT CONDUCT

Students may be disciplined for gross disobedience or misconduct, including but not limited to the following:

1. Using, possessing, distributing, purchasing, selling or offering for sale tobacco or nicotine materials, including electronic cigarettes, e-cigarettes, vapes, vape pens or other vaping related products.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.

3. Using, possessing, distributing, purchasing, selling or offering for sale:
 - a) Any illegal drug, controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
 - b) Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.
 - c) Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
 - d) Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.
 - e) Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
 - f) "Look-alike" or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance or other substance that is prohibited by this policy.
 - g) Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.
 - h) Any substance inhaled, injected, smoked, consumed or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in a tablet or powdered form.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they have the prohibited substance, as applicable, in their possession.
4. Using, possessing, controlling or transferring a "weapon" or violating the procedures listed below under the Weapons Prohibition section of this handbook procedure.
5. Using or possessing an electronic paging device.
6. Using a cellular telephone, smartphone, video recording device, personal digital assistant (PDA), or similar electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating and sending, sharing, viewing, receiving or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device or cellular telephone, commonly known as "sexting." Unless otherwise banned under this policy or by the building principal, all cellular phones, smartphones and other electronic devices must be kept powered-off and out-of-sight during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); (c) it is used during the student's lunch period; or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.
7. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
8. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a staff member's request to stop, present school identification or submit to a search.

9. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards and wrongfully obtaining test copies or scores.
10. Engaging in bullying, hazing or any kind of aggressive behavior that does physical or psychological harm to a staff person or another student or encouraging other students to engage in such behavior. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network or other comparable conduct.
11. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning) and sexual assault.
12. Engaging in teen dating violence.
13. Causing or attempting to cause damage to, stealing, or attempting to steal, school property or another person's personal property.
14. Entering school property or a school facility without proper authorization.
15. In the absence of a reasonable belief that an emergency exists, calling emergency responders (calling 9-1-1); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus or at any school activity.
16. Being absent without a recognized excuse.
17. Being involved with any public school fraternity, sorority, or secret society.
18. Being involved in a gang or engaging in gang-like activities, including displaying gang symbols or paraphernalia.
19. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism and hazing.
20. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.
21. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
22. Operating an unarmed aircraft system (AUS) or drone for any purpose on school grounds or at any school event unless granted permission by the building principal.

For purposes of these rules, the term "possession" includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; (d) at any location on school property or at a school-sponsored event; or (e) in the case of drugs and alcohol, substances ingested by the person.

Efforts, including the use of positive interventions and supports shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

WHEN AND WHERE CONDUCT RULES APPLY

The grounds for disciplinary action also apply whenever the student's conduct is reasonably related to school or school activities, including but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;

3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property; or
5. During periods of remote learning.

DISCIPLINARY MEASURES

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out of school voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following measures:

1. Notifying parents/guardians
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen or damaged property.
6. In-school suspension.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. (If transportation arrangements cannot be made in advance, an alternative disciplinary measure will be assigned to the student.)
8. Community service.
9. Seizure of contraband; confiscation and temporary retention of the personal property that was used to violate school rules.
10. Suspension of bus riding privileges.
11. Suspension from school and all school activities for up to 10 days. A suspended student is prohibited from being on school grounds.
12. Expulsion from school and all school activities for a definite time period not to exceed 2 calendar years. An expelled student is prohibited from being on school grounds.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for transfer under State law.
14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, such as, illegal drugs (controlled substances), "look-alikes," alcohol or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension or expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

ISOLATED TIME OUT, TIME OUT AND PHYSICAL RESTRAINT

Isolated time out, time out, and physical restraint shall only be used if the student's behavior presents an imminent danger of serious physical harm to the student or others and other less restrictive and intrusive measures were tried and proven ineffective in stopping it. The school may not use isolated time out, time out, and physical restraint as discipline or punishment, convenience for staff, retaliation, a substitute for appropriate educational or behavioral support, a routine safety matter, or to prevent property damage in the absence of imminent danger of serious physical harm to the student or others. The use of prone restraint is prohibited.

CORPORAL PUNISHMENT

Corporal punishment is illegal and will not be used. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

WEAPONS PROHIBITION

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of not less than one year but not more than 2 calendar years:

- (1) A firearm, meaning any gun, rifle, shotgun, weapon as defined by Section 921 of Title 18 of the United States Code, firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act, or firearm as defined in Section 24-1 of the Criminal Code of 1961. The expulsion period may be modified by the superintendent, and the superintendent's determination may be modified by the board on a case-by-case basis.
- (2) A knife, brass knuckles or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including "look alikes" of any firearm as defined above.

The expulsion requirement may be modified by the superintendent, and the superintendent's determination may be modified by the board on a case-by-case basis.

GANG & GANG ACTIVITY PROHIBITED

"Gang" is defined as any group, club or organization of two or more persons whose purposes include the commission of illegal acts. No student on or about school property or at any school activity or whenever the student's conduct is reasonably related to a school activity, shall: (1) wear, possess, use, distribute, display, or sell any clothing, jewelry, paraphernalia or other items which reasonably could be regarded as gang symbols; commit any act or omission, or use either verbal or non-verbal gestures, or handshakes showing membership or affiliation in a gang; or (2) use any speech or commit any act or omission in furtherance of the interest of any gang or gang activity, including, but not limited to, soliciting others for membership in any gangs; (3) request any person to pay protection or otherwise intimidate, harass or threaten any person; (4) commit any other illegal act or other violation of district policies, (5) or incite other students to act with physical violence upon any other person.

RE-ENGAGEMENT OF RETURNING STUDENTS

The building principal or designee shall meet with a student returning to school from an out-of-school suspension, expulsion or alternative school setting. The goal of this meeting shall be to support the student's ability to be successful in school following a period of exclusion and shall include an opportunity for students who have been suspended to complete or make-up missed work for equivalent academic credit.

SUSPENSION AND EXPULSION

School officials Actions to Removal

Suspension 1-3 Days	Suspension 4 Days	Suspension 5-10	Expulsion
Threat to school safety or disruptive to other students' learning opportunities	Threat to safety of other students, staff, or the school community or Substantially disrupts, impedes, or interferes with the operation of the school.	Threat to safety of other students, staff, or the school community or Substantially disrupts, impedes, or interferes with the operation of the school.	Threat to safety of other students, staff, or the school community or Substantially disrupts, impedes, or interferes with the operation of the school.

DETENTION

Administrative issued detentions are to be served Monday through Friday during the student's lunch hour. Teacher-issued detentions will be served with the instructor. Administrative detentions are 30 minutes in length. Generally speaking, the student will be expected to serve his/her detention the day it is assigned. Absence from school on day of assigned detention does not relieve the student from serving detention. Students who do not serve detentions when assigned will be subject to additional consequences.

Students should bring books, appropriate reading materials, and/or assignments needed for their time spent in the detention room. Students who display inappropriate behavior in detention may be dismissed. Students who are dismissed from detention may be subject to more severe consequences. Students are expected to be punctual in reporting to detention. (**Administrative Policy**)

SOCIAL PROBATION

If a student fails to serve an assigned Administrative detention, they will be placed on Social Probation. This means the student will not be able to attend after-school events, meetings, or practices until their detention(s) is served. Examples of after-school events may include, but are not limited to athletic events, athletic practices, academic and club meetings, school-sponsored dances, plays, musicals, concerts, etc...

IN-SCHOOL ISOLATION

In-School Isolation (ISI) is issued to students as a consequence that is more severe than an administrative detention. ISI is served in a designated room during the school day. This consequence provides students with an opportunity to stay in school and complete work under the supervision of a staff member while also being secluded from the rest of the students. In-School Isolation can only be assigned by an Administrator for a specific period of the day or for multiple days.

TEMPORARY REMOVAL FROM CLASS

In the event a teacher feels it is necessary to remove a student from class, the student will be directed to the Main Office to speak with an administrator. A discipline referral form will be completed by the teacher indicating the reason for the dismissal and what attempts have been taken to correct the behavior. The administration views student removal from class as a serious offense indicating that the teacher has utilized all means to improve behavior and is seeking Administrative assistance. A student may be issued a period suspension and placed in a designated area to study for that period on the assigned date(s). Parents will be notified of such incidents and a parent conference may be required prior to reinstatement back to the class. *(Administrative Policy)*

SECTION 8 EXTRA CURRICULAR ACTIVITIES

CLUBS AND ORGANIZATIONS

RTHS students are encouraged to actively participate in one or more of the school-sponsored activities. Activity participation enables the student to achieve experience in social activities, develop leadership qualities, enlarge his/her friendships, learn the art of policy and government and have fun. Some organizations and clubs are:

<i>Chess Club</i>	<i>FCCLA</i>	<i>Art Speak</i>
<i>Help Peers</i>	<i>Gay-Straight Alliance</i>	<i>Eagle Power Club</i>
<i>FBLA</i>	<i>International Club</i>	<i>Interact Club</i>
<i>FFA</i>	<i>National Honor Society</i>	<i>Student Council</i>
<i>Speech Team</i>	<i>Scholastic Bowl</i>	<i>W.Y.S.E.</i>
<i>Drama Club</i>	<i>Anime Club</i>	<i>Robotics Club</i>
<i>FCA(Not School-Sponsored)</i>		

IHSA SANCTIONED EXTRA-CURRICULAR ELIGIBILITY REQUIREMENTS

Any student participating in any IHSA sanctioned extracurricular activity at RTHS must be passing at least seven (7) classes.

INTERSCHOLASTIC ATHLETICS CODE OF CONDUCT

The objectives of the interscholastic athletic program at RTHS are described as follows: development and maintenance of individual health and vigor; development of good sportsmanship; perfection of individual and group playing skills; enjoyment of competitive play; contribution to school and community spirit and morale. RTHS provides opportunities for interested students to participate at the varsity level in the following interscholastic athletic areas:

<u>Fall</u>	<u>Winter</u>	<u>Spring</u>
Cheerleading	Cheerleading	Baseball
Cross Country	Boys' Basketball	(B) Track & Field
Eagle Dance Team	Girls' Basketball	(G) Track & Field
Football	Eagle Dance Team	Softball
Golf	Wrestling	
Girls' Tennis		
Volleyball		
Soccer		

NATIONAL HONOR SOCIETY

Potential National Honor Society members must meet the following criteria:

1. Juniors with a 4.75 cumulative average after 4 semesters
2. Student at Rantoul Township High School for two semesters
3. A completed application including their service and leadership roles
4. Staff approval

Seniors who have achieved this goal may also be inducted during the winter ceremony. Any member falling below a 4.6 average or failing to maintain the standards by which they were selected will be subject to probation and/or dismissal from N.H.S.

SECTION 9 RANTOUL TOWNSHIP HIGH SCHOOL ATHLETIC CODE

Participation in athletics is a privilege and not an absolute right of Rantoul Township High School (RTHS) students. Those who participate in athletics have a responsibility to favorably represent the school and community. Student athletes are expected to conduct themselves both in and out of school in a manner appropriate to their responsibilities as representatives of the school and district. If a student fails to comply with the terms of this code, the privilege to participate in athletics may be lost in accordance with the terms of this Athletic Code. The following rules are set forth by the Athletic Department for all RTHS students who participate on any RTHS athletic team, cheerleading squad, or dance squad.

These rules are in effect from the beginning of fall practice of the athlete's freshman year until the student-athlete completes eligibility or graduates, whichever is later, and are approved and supported by the RTHS Board of Education. Violations of the Athletic Rules will result in the appropriate consequence being assessed as per the "Penalties" section of this Code. Violations include:

1. Falsification of a signature on the Athletic Code, Athletic Permit, or Athletic Physical; or
2. Theft or vandalism of property, in or out of school or while on suspension from school. It is conclusive evidence of such action that the student has entered a plea of no contest or has been convicted of such an offense by legal authorities; or
3. Any behavior or action which is negligently or intentionally injurious to a person or property or which places a person or property at risk of injury or damage; or
4. Smoking or use of smokeless tobacco; or
5. Use or possession of alcoholic beverages; or
6. Use or possession of illegal drugs or misuse of prescription drugs to include look alike substances; or
7. Choosing to remain at a site where illegal drugs/alcohol is being served; or
8. Gross violations of the tenets of fair play and good sportsmanship; or
9. Any action that is detrimental to RTHS and/or the community.

All potential violations will be considered by the athletic director and the athletic committee if necessary. The athletic committee will determine if the infraction is indeed an athletic code violation. The athletic committee will be determined before the start of the school year.

Reporting Athletic Rule Violation

The athletic code record and consequences are cumulative beginning with the student athlete's first admission to the school and the signing of the athletic code by the student and the parent for the first time throughout the student's high school athletic career. The policies are in effect on or off campus throughout the entire calendar year, including weekends and summer. Suspension for violations will start from the point of discovery of the violation. If the athlete is suspended during a season, he/she must complete the season in good standing in the sport in which the suspension is being administered. Athletes who are unable to complete the sanction during the course of the current sports season shall complete the sanction during the next sports season, as long as the sport is completed in good standing.

Self-reporting

An athlete or parent may voluntarily admit an athletic code violation to the Athletic Director, Coach or Administrator provided that:

1. Self-reporting may be used each time a student-athlete may have violated the athletic code and will benefit the student-athlete in determining the appropriate consequence.
2. A student or parent must voluntarily self-report his/her infraction within forty-eight (48) hours of the infraction. No provision is made for weekends or holidays. The report must be within 48 hours with no extension
3. The report must come before the Athletic Director, Coach or Administrator has learned of the event independently of the self-reporting within the first 48 hours of an incident or the first school day whichever comes first.
4. Self-reporting shall serve as substantial evidence for enforcing consequences as outlined in this policy.

First Offense

For a first offense in violation of any part of the Athletic Code, the athlete will be suspended for one-third (1/3) of the total contests in his/her current sport season or the first scheduled sport in which the individual participates. For purposes of this section, regular season contests only will be counted. If a suspension is not completed by the post-season, the suspension will continue throughout the post-season and will still be completed in the next regular season as set forth above.

If a student self-reports as defined above, the suspension for the first offense may be reduced from one third (1/3) to one fifth (1/5) of the contests. In the event of a self-report as defined above, the offense will be expunged from the athlete's record if no further offense is committed within two (2) calendar years from the date of the first offense.

During any suspension, the athlete must attend all practices and contests and follow all requirements for the sport successfully as set out by the coach for the entire season. Failure to successfully complete the season will void any suspension served and the suspension will remain in effect as if no contests have already been served.

Second Offense

A second violation of the athletic code will result in a suspension from one-half (1/2) of the scheduled contests for the current sport season or the first scheduled sport in which the individual participates. For purposes of this section, regular season contests only will be counted. If a suspension is not completed by the post-season, the suspension will continue throughout the post-season and will still be completed in the next regular season as set forth above.

If a student self-reports as defined above, the suspension for the second offense may be reduced from one half (1/2) to one third (1/3) of the contests. In the event of a self-report as defined above, the offense will be expunged from the athlete's record if no further offense is committed within two (2) calendar years from the date of the second offense.

During any suspension, the athlete must attend all practices and contests and follow all requirements for the sport successfully as set out by the coach for the entire season. Failure to successfully complete the season will void any suspension served and the suspension will remain in effect as if no contests have already been served.

Third and Subsequent Offenses

A third violation or subsequent offenses of the Athletic Code will result in the student being suspended from RTHS athletics for 1 calendar year from the date of the suspension. Once a third offense has been determined, then the process for possible reinstatement will follow the guidelines outlined here. A third and subsequent violation will require a meeting with the athletic director, athletic committee to be determined before the start of the school year, the parents of the student-athlete, and student-athlete. The meeting will be the opportunity for all parties involved to discuss how the student-athlete can become successful, not in sports, but in life. The parents and student-athlete will come up with a plan designed to get the student-athlete the support necessary for success in the future. The plan will be approved by the athletic committee along with the athletic director and will be put into place immediately upon approval. The student-athlete must successfully fulfill the plan in order to be considered for reinstatement for RTHS athletics after the suspension for a period of 1 calendar year. Once the plan has been successfully completed, the athletic director and athletic committee will determine if the student-athlete can be reinstated for athletics at RTHS. The athletic committee's decision is final on third and subsequent violations and no appeal can be made to other levels of administration including the Board of Education for District #193.

In the unfortunate event that a student incurs two violations in the same season, the consequences will run consecutively rather than concurrently.

Judicial or Law Enforcement records

If a violation is discovered by receipt of information from judicial or law enforcement records and the student has not admitted or reported the offense to the athletic director, coach or administrator, the athlete can be suspended from participation for one calendar year from the discovery of the violation by the school. This is true of a first or second violation.

Appeal Process – For 1st and 2nd Offenses Only

In the event that a student feels that they have not received a fair and impartial hearing or judgment or has received a penalty that is excessive or is not within the guidelines of the Athletic Code, they may use the following appeal process:

Level I

A written description of the basis for appeal and remedy sought shall be presented to the principal. This description must be presented within one week of the assessment of penalties for the violation at issue. The principal shall investigate the details of the issue and respond in writing to the request for appeal within two weeks.

Level II

If the student-athlete filing the appeal is not satisfied with the disposition of the issue at hand, they may present a written description of the basis for a Level II appeal to the Superintendent. After investigating the facts surrounding the incident the Superintendent shall respond in writing within two weeks from the date of the Level II appeal.

Level III

If the student-athlete is not satisfied with the response from the Superintendent, a written appeal may be filed with the District #193 Board of Education. Such appeal will be placed on the agenda of the next regularly scheduled Board meeting. The student-athlete may be invited to address the board in a closed session. Decisions of the Board shall be considered final.

Absence from School on Day of Activity

An athlete who is absent from school after noon on the day of an activity is ineligible for any activity on that day unless the absence has been approved in writing by the athletic director. Exceptions may be made by the coach: 1) for a medical absence pre-arranged with the coach or 2) for a death in the athlete's family. An athlete who has one or more truantries or who has been suspended from school may be suspended from participation in athletic activities by administration.

Eligibility

To retain athletic eligibility, an athlete must have passed 7 classes of academic course work in the semester preceding his or her athletic eligibility and must have passed 7 classes of academic course work in the week preceding his or her athletic eligibility.

Definition of a Contest

A contest is defined as the date the event takes place not the number of games. For example, if a team competes in a Saturday tournament with three matches, that will count as one contest. A double header will count as one contest. A holiday tournament in which a team plays multiple games in a day will count as one contest.

STUDENT ATHLETE CONCUSSIONS AND HEAD INJURIES

Student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois High School Association before being allowed to participate in any athletic activity, including practice or competition.

A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the School District's return-to-play and return-to-learn protocols.

AUGUST

"Don't give up. Normally it is the last key on the ring which opens the door." – Paulo Coelho

JULY 2023						
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AUGUST 2023						
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SEPTEMBER 2023						
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PRIORITY THIS WEEK:



THIS WEEK

31

MONDAY

1

TUESDAY

2

WEDNESDAY

THURSDAY	3		
FRIDAY	4		
SATURDAY	5		
SUNDAY	6		

AUGUST

"Be so good they can't ignore you." – Steve Martin

JULY 2023						
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AUGUST 2023						
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SEPTEMBER 2023						
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PRIORITY THIS WEEK:



THIS WEEK

7

MONDAY

8

TUESDAY

9

WEDNESDAY

10	THURSDAY		
11	FRIDAY		
12	SATURDAY		
13	SUNDAY		

AUGUST

"Concentration is a fine antidote to anxiety." – Jack Nicklaus

JULY 2023						
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AUGUST 2023						
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PRIORITY THIS WEEK:



THIS WEEK

14

MONDAY

15

TUESDAY

16

WEDNESDAY

ALL EVENTS ARE SUBJECT TO CHANGE. CHECK THE SCHOOL WEBSITE FOR THE MOST ACCURATE INFORMATION.

Teacher's Institute- NO SCHOOL

17	THURSDAY		First Day of School
18	FRIDAY		5:30 PM - Eagle Kick-Off for Fall Sports (Bill Walsh Field)
19	SATURDAY		
20	SUNDAY		

AUGUST

"Whether you think you can or think you can't, you're right." – Henry Ford

JULY 2023						
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AUGUST 2023						
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PRIORITY THIS WEEK:



THIS WEEK

21

MONDAY

22

TUESDAY

23

WEDNESDAY

24	THURSDAY		
25	FRIDAY		
26	SATURDAY		
27	SUNDAY		

AUGUST

"Do your best, one shot at a time, and then move on." – Nancy Lopez

JULY 2023						
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AUGUST 2023						
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PRIORITY THIS WEEK:



THIS WEEK

28

MONDAY

29

TUESDAY

30

WEDNESDAY

SUNDAY	3		
SATURDAY	2		
FRIDAY	1		
THURSDAY	31		

SEPTEMBER

"Good things happen to those that hustle." – Chuck Noll

AUGUST 2023						
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SEPTEMBER 2023						
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OCTOBER 2023						
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PRIORITY THIS WEEK:



THIS WEEK

4

MONDAY

5

TUESDAY

6

WEDNESDAY

Labor Day
NO SCHOOL

7		
THURSDAY		
8		
FRIDAY		
9		
SATURDAY		
10		
SUNDAY		

SEPTEMBER

"When the One Great Scorer comes to write against your name – He marks – not that you won or lost – but how you played the game." – Grantland Rice

AUGUST 2023						
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SEPTEMBER 2023						
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OCTOBER 2023						
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PRIORITY THIS WEEK:



Patriot Day

THIS WEEK

11

MONDAY

12

TUESDAY

13

WEDNESDAY

14	THURSDAY	Midterm of 1st Quarter 4:00 PM - 9:00 PM - Parent/Teacher Conferences
15	FRIDAY	Rosh Hashanah begins at sundown NO SCHOOL
16	SATURDAY	
17	SUNDAY	

SEPTEMBER

"The reward is not so great without the struggle." – Wilma Rudolph

AUGUST 2023						
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SEPTEMBER 2023						
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OCTOBER 2023						
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PRIORITY THIS WEEK:



THIS WEEK

18

MONDAY

School Picture Day

19

TUESDAY

6:30 PM - Financial Aid Meeting
(RTHS Library)

20

WEDNESDAY

21		6:30 PM - Financial Aid Meeting in Spanish (RTHS Library)
THURSDAY		
22		
FRIDAY		
23		<i>First day of autumn</i> 7:00 PM - 10:00 PM - Homecoming Dance (RTHS Cafetorium)
SATURDAY		
24		<i>Yom Kippur begins at sundown</i>
SUNDAY		

SEPTEMBER

"Success isn't overnight. It's when every day
you get a little better than the day before.
It all adds up." – Dwayne Johnson

AUGUST 2023						
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SEPTEMBER 2023						
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OCTOBER 2023						
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PRIORITY THIS WEEK:



THIS WEEK

25

MONDAY

26

TUESDAY

27

WEDNESDAY

Mawlid al-Nabi begins at sundown

[illegible]

OCTOBER

"I see the beauty in boxing. It teaches me strength physically, but mostly mentally." – Kelly Rowland

SEPTEMBER 2023						
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OCTOBER 2023						
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NOVEMBER 2023						
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PRIORITY THIS WEEK:



THIS WEEK

2

MONDAY

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TUESDAY

4

WEDNESDAY

5		
THURSDAY		
6		
FRIDAY		
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SATURDAY		
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SUNDAY		

OCTOBER

"Hard work beats talent when talent doesn't work hard." – Tim Notke

SEPTEMBER 2023						
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OCTOBER 2023						
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NOVEMBER 2023						
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PRIORITY THIS WEEK:



THIS WEEK

9

MONDAY

10

TUESDAY

11

WEDNESDAY

Columbus Day
NO SCHOOL

12	THURSDAY	School Picture Retake Day 6:30 PM - Fall Concert (RTHS Cafetorium)
13	FRIDAY	End of 1st Quarter
14	SATURDAY	
15	SUNDAY	

OCTOBER

"Sports do not build character. They reveal it." – Heywood Hale Broun

SEPTEMBER 2023						
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OCTOBER 2023						
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NOVEMBER 2023						
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PRIORITY THIS WEEK:



THIS WEEK

16

MONDAY

17

TUESDAY

18

WEDNESDAY

Teacher's Institute- NO SCHOOL

19	THURSDAY		
20	FRIDAY		
21	SATURDAY		
22	SUNDAY		

OCTOBER

"Hard days are the best because that's where champions are made." – Gabby Douglas

SEPTEMBER 2023						
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NOVEMBER 2023						
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PRIORITY THIS WEEK:



THIS WEEK

23

MONDAY

24

TUESDAY

25

WEDNESDAY

26		7:00 PM - Fall Play (RTHS Cafetorium)
THURSDAY		
27		7:00 PM - Fall Play (RTHS Cafetorium)
FRIDAY		
28		7:00 PM - Fall Play (RTHS Cafetorium)
SATURDAY		
29		
SUNDAY		

NOVEMBER

"It's what you learn after you know it
all that counts." – Earl Weaver

OCTOBER 2023						
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NOVEMBER 2023						
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DECEMBER 2023						
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PRIORITY THIS WEEK:



THIS WEEK

30

MONDAY

31

TUESDAY

1

WEDNESDAY

Halloween

2	THURSDAY	
3	FRIDAY	
4	SATURDAY	
5	SUNDAY	Standard time begins

NOVEMBER

"Believe in yourself when no one else does. That makes you a winner right there." – Venus Williams

OCTOBER 2023						
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NOVEMBER 2023						
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DECEMBER 2023						
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PRIORITY THIS WEEK:



THIS WEEK

6

MONDAY

7

TUESDAY

8

WEDNESDAY

Election Day

9		
THURSDAY		
10		
FRIDAY		
11		Veterans Day
SATURDAY		
12		
SUNDAY		

NOVEMBER

"Winners never quit, and quitters never win." – Vince Lombardi

OCTOBER 2023						
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NOVEMBER 2023						
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DECEMBER 2023						
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PRIORITY THIS WEEK:



THIS WEEK

13

MONDAY

14

TUESDAY

15

WEDNESDAY

Midterm of 2nd Quarter

16	THURSDAY	
17	FRIDAY	6:00 PM - Eagle Kick-Off for Winter Sports (RTHS Main Gym)
18	SATURDAY	
19	SUNDAY	

NOVEMBER

"Nobody's a natural. You work hard to get good and then work to get better." – Paul Coffey

OCTOBER 2023						
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NOVEMBER 2023						
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DECEMBER 2023						
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PRIORITY THIS WEEK:



THIS WEEK

20

MONDAY

21

TUESDAY

22

WEDNESDAY

NO SCHOOL

23	THURSDAY	Thanksgiving NO SCHOOL
24	FRIDAY	NO SCHOOL
25	SATURDAY	6:00 PM - Parade of Lights, Champaign
26	SUNDAY	

NOVEMBER

"It's always about wanting to one-up myself
from the day before." – Cat Osterman

OCTOBER 2023						
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NOVEMBER 2023						
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DECEMBER 2023						
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PRIORITY THIS WEEK:



THIS WEEK

27

MONDAY

28

TUESDAY

29

WEDNESDAY

30		
THURSDAY		
1		6:00 PM - Rantoul Christmas Parade
FRIDAY		
2		
SATURDAY		
3		
SUNDAY		

DECEMBER

"Enthusiasm is everything. It must be taut and vibrating like a guitar string." – Pelé

NOVEMBER 2023						
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DECEMBER 2023						
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JANUARY 2024						
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PRIORITY THIS WEEK:



THIS WEEK

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MONDAY

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TUESDAY

6

WEDNESDAY

7	THURSDAY		Hanukkah begins at sundown
8	FRIDAY		6:00 PM - Madrigals (Cafetorium)
9	SATURDAY		6:00 PM - Madrigals (Cafetorium)
10	SUNDAY		3:00 PM - Madrigals (Cafetorium)

DECEMBER

"If you train hard, you'll not only be hard, you'll be hard to beat." – Herschel Walker

NOVEMBER 2023						
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DECEMBER 2023						
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JANUARY 2024						
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21	22	23	24	25	26	27
28	29	30	31			

PRIORITY THIS WEEK:



THIS WEEK

11

MONDAY

12

TUESDAY

13

WEDNESDAY

14	THURSDAY		6:30 PM - Holiday Band Concert (RTHS Cafetorium)
15	FRIDAY		
16	SATURDAY		
17	SUNDAY		

DECEMBER

"The man who can drive himself further once the effort gets painful is the man who will win." – Roger Bannister

NOVEMBER 2023						
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DECEMBER 2023						
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31						

JANUARY 2024						
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21	22	23	24	25	26	27
28	29	30	31			

PRIORITY THIS WEEK:



THIS WEEK

18

MONDAY

19

TUESDAY

20

WEDNESDAY

End of 2nd Quarter

Winter Break

DECEMBER

"Everything is practice." – Edson
Arantes do Nascimento (Pelé)

NOVEMBER 2023						
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DECEMBER 2023						
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JANUARY 2024						
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28	29	30	31			

PRIORITY THIS WEEK:



THIS WEEK

25

MONDAY

Christmas
Winter Break

26

TUESDAY

Kwanzaa begins
Winter Break

27

WEDNESDAY

Winter Break

28	THURSDAY		Winter Break
29	FRIDAY		Winter Break
30	SATURDAY		
31	SUNDAY		

JANUARY

"The only way to prove that you're a good sport is to lose." – Ernie Banks

DECEMBER 2023						
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JANUARY 2024						
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FEBRUARY 2024						
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PRIORITY THIS WEEK:



THIS WEEK

1

MONDAY

2

TUESDAY

3

WEDNESDAY

New Year's Day
Winter Break

Winter Break

Teacher's Institute- NO SCHOOL

4		Students Return to School
THURSDAY		
5		
FRIDAY		
6		
SATURDAY		
7		
SUNDAY		

JANUARY

"My attitude has always been if it's worth playing, it's worth paying the price to win." – Paul "Bear" Bryant

DECEMBER 2023						
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JANUARY 2024						
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FEBRUARY 2024						
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PRIORITY THIS WEEK:



THIS WEEK

8

MONDAY

9

TUESDAY

10

WEDNESDAY

11	THURSDAY		
12	FRIDAY		
13	SATURDAY		
14	SUNDAY		

JANUARY

"To give anything less than your best is to sacrifice the gift." – Steve Prefontaine

DECEMBER 2023						
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JANUARY 2024						
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FEBRUARY 2024						
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PRIORITY THIS WEEK:



Martin Luther King Jr. Day
NO SCHOOL- Martin Luther King Jr. Day

THIS WEEK

15

MONDAY

16

TUESDAY

17

WEDNESDAY

18	THURSDAY		
19	FRIDAY		
20	SATURDAY		
21	SUNDAY		

JANUARY

"In order to get out of a slump, you have to play." – Hideki Matsui

DECEMBER 2023						
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JANUARY 2024						
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FEBRUARY 2024						
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PRIORITY THIS WEEK:



THIS WEEK

22

MONDAY

23

TUESDAY

24

WEDNESDAY

25	THURSDAY	
26	FRIDAY	
27	SATURDAY	
28	SUNDAY	

JANUARY

"Some succeed because they are destined to, but most succeed because they are determined to." – Henry Van Dyke

DECEMBER 2023						
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JANUARY 2024						
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FEBRUARY 2024						
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PRIORITY THIS WEEK:



THIS WEEK

29

MONDAY

30

TUESDAY

31

WEDNESDAY

1		
THURSDAY		
2		Groundhog Day
FRIDAY		
3		
SATURDAY		
4		
SUNDAY		

FEBRUARY

"I make my weaknesses my strengths and my strengths stronger." – Lisa Fernandez

JANUARY 2024						
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FEBRUARY 2024						
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MARCH 2024						
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23	24	25	26	27	28	29
30	31					

PRIORITY THIS WEEK:



THIS WEEK

5

MONDAY

6

TUESDAY

7

WEDNESDAY

8	THURSDAY	
9	FRIDAY	
10	SATURDAY	Lunar New Year
11	SUNDAY	

FEBRUARY

"When you are not practicing, remember, someone somewhere is practicing, and when you meet him he will win." – Ed Macauley

JANUARY 2024						
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FEBRUARY 2024						
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MARCH 2024						
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23	24	25	26	27	28	29
30	31					

PRIORITY THIS WEEK:



THIS WEEK

12

MONDAY

Lincoln's Birthday

13

TUESDAY

14

WEDNESDAY

Ash Wednesday
Valentine's Day

15	THURSDAY	Midterm of 3rd Quarter 3:30 PM - 9:00 PM - Parent/Teacher Conferences
16	FRIDAY	NO SCHOOL
17	SATURDAY	
18	SUNDAY	

FEBRUARY

"Champions aren't made in the gyms. Champions are made from something they have deep inside them – a desire, a dream, a vision." – Muhammad Ali

JANUARY 2024						
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28	29	30	31			

FEBRUARY 2024						
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MARCH 2024						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

PRIORITY THIS WEEK:



THIS WEEK

19

MONDAY

20

TUESDAY

21

WEDNESDAY

Presidents' Day
NO SCHOOL- Presidents' Day

22		Washington's Birthday
THURSDAY		
23		
FRIDAY		
24		
SATURDAY		
25		
SUNDAY		

FEBRUARY

"The will to win means nothing without the will to prepare." – Juma Ikangaa

JANUARY 2024						
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FEBRUARY 2024						
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MARCH 2024						
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23	24	25	26	27	28	29
30	31					

PRIORITY THIS WEEK:



THIS WEEK

26

MONDAY

27

TUESDAY

28

WEDNESDAY

SUNDAY	3		
SATURDAY	2		
FRIDAY	1		
THURSDAY	29		

MARCH

"There are three kinds of baseball players – those who make it happen, those who watch it happen, and those who wonder what happens." – Tommy Lasorda

FEBRUARY 2024						
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MARCH 2024						
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31						

APRIL 2024						
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21	22	23	24	25	26	27
28	29	30				

PRIORITY THIS WEEK:



THIS WEEK

4

MONDAY

5

TUESDAY

6

WEDNESDAY

7	THURSDAY	
8	FRIDAY	End of 3rd Quarter
9	SATURDAY	
10	SUNDAY	Daylight saving time begins Ramadan begins at sundown

MARCH

"It is hard to fail but it is worse never to have tried to succeed." – Theodore Roosevelt

FEBRUARY 2024						
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MARCH 2024						
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APRIL 2024						
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21	22	23	24	25	26	27
28	29	30				

PRIORITY THIS WEEK:



THIS WEEK

11

MONDAY

Spring Break

12

TUESDAY

Spring Break

13

WEDNESDAY

Spring Break

14	THURSDAY		Spring Break
15	FRIDAY		Spring Break
16	SATURDAY		
17	SUNDAY		St. Patrick's Day

MARCH

"If better is possible, good is not enough." – Lin Dunn

FEBRUARY 2024						
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MARCH 2024						
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APRIL 2024						
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21	22	23	24	25	26	27
28	29	30				

PRIORITY THIS WEEK:



THIS WEEK

18

MONDAY

19

TUESDAY

20

WEDNESDAY

First day of spring

21	THURSDAY	
22	FRIDAY	
23	SATURDAY	
24	SUNDAY	Palm Sunday

MARCH

"Don't quit. Suffer now and live the rest of your life as a champion." – Muhammad Ali

FEBRUARY 2024						
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MARCH 2024						
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APRIL 2024						
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21	22	23	24	25	26	27
28	29	30				

PRIORITY THIS WEEK:



THIS WEEK

25

MONDAY

26

TUESDAY

27

WEDNESDAY

28	THURSDAY	
29	FRIDAY	Good Friday
30	SATURDAY	
31	SUNDAY	Easter

APRIL

"Show class, have pride, and display character. If you do, winning takes care of itself." – Paul "Bear" Bryant

MARCH 2024						
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APRIL 2024						
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MAY 2024						
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

PRIORITY THIS WEEK:



THIS WEEK

1

MONDAY

2

TUESDAY

3

WEDNESDAY

April Fools' Day
NO SCHOOL

APRIL

"If you are afraid of failure, you don't deserve success." – Nastia Liukin

MARCH 2024						
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31						

APRIL 2024						
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MAY 2024						
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

PRIORITY THIS WEEK:



THIS WEEK

8

MONDAY

9

TUESDAY

10

WEDNESDAY

Eid al-Fitr begins at sundown

SAT Testing- 11th Grade

11	THURSDAY		PSAT Testing- 10th Grade
12	FRIDAY		PSAT Testing- 9th Grade
13	SATURDAY		
14	SUNDAY		

APRIL

"For every finish-line tape a runner breaks ... there are the hours of hard and often lonely work that rarely gets talked about." – Grete Waitz

MARCH 2024						
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31						

APRIL 2024						
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MAY 2024						
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

PRIORITY THIS WEEK:



THIS WEEK

15

MONDAY

16

TUESDAY

17

WEDNESDAY

18	THURSDAY		
19	FRIDAY		Midterm of 4th Quarter
20	SATURDAY		
21	SUNDAY		

APRIL

"I am the master of my fate. I am the captain of my soul." – William Ernest Henley

MARCH 2024						
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APRIL 2024						
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MAY 2024						
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

PRIORITY THIS WEEK:



Earth Day
Passover begins at sundown

THIS WEEK

22

MONDAY

23

TUESDAY

24

WEDNESDAY

25	THURSDAY	
26	FRIDAY	
27	SATURDAY	
28	SUNDAY	

MAY

"To be a great champion you must believe you are the best. If you're not, pretend you are." – Muhammad Ali

APRIL 2024						
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MAY 2024						
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JUNE 2024						
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23	24	25	26	27	28	29
30						

PRIORITY THIS WEEK:



THIS WEEK

29

MONDAY

30

TUESDAY

1

WEDNESDAY

2	THURSDAY	
3	FRIDAY	
4	SATURDAY	
5	SUNDAY	Cinco de Mayo

MAY

"Keep working even when no one is watching." – Alex Morgan

APRIL 2024						
S	M	T	W	T	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY 2024						
S	M	T	W	T	F	S
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19	20	21	22	23	24	25
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JUNE 2024						
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23	24	25	26	27	28	29
30						

PRIORITY THIS WEEK:



THIS WEEK

6

MONDAY

7

TUESDAY

8

WEDNESDAY

9	THURSDAY	
10	FRIDAY	6:30 PM - Spring Concert (RTHS Cafetorium)
11	SATURDAY	
12	SUNDAY	Mother's Day

MAY

"It's not pressure, it's responsibility. We put it on ourselves." – Abby Wambach

APRIL 2024						
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MAY 2024						
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JUNE 2024						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

PRIORITY THIS WEEK:



THIS WEEK

13

MONDAY

14

TUESDAY

15

WEDNESDAY

7:00 PM - Academic Awards (Main Gym)

16		7:00 PM - Music Awards Night (RTHS Cafetorium)
THURSDAY		
17		
FRIDAY		
18		
SATURDAY		
19		Midterm of 4th Quarter
SUNDAY		

MAY

"Winning isn't everything, but wanting to win is." – Vince Lombardi

APRIL 2024						
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MAY 2024						
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JUNE 2024						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

PRIORITY THIS WEEK:



THIS WEEK

20

MONDAY

21

TUESDAY

22

WEDNESDAY

23	THURSDAY		End of 4th Quarter
24	FRIDAY		Emergency Day if Needed 7:30 PM - RTHS Graduation
25	SATURDAY		
26	SUNDAY		

MAY

"It's not about the shoes. It's about what you do in them." – Michael Jordan

APRIL 2024						
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY 2024						
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19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE 2024						
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

PRIORITY THIS WEEK:



THIS WEEK

27

MONDAY

Memorial Day

28

TUESDAY

Emergency Day if Needed

29

WEDNESDAY

Emergency Day if Needed

30	THURSDAY		Emergency Day if Needed
31	FRIDAY		Emergency Day if Needed
1	SATURDAY		
2	SUNDAY		

[illegible]